



Public Utilities Counsel IV, PUC

Promotional – Continuous Examination

CPUC

California Public Utilities Commission

Exam #: 6UC34

Class Code: 5699

Min. Salary: \$8486/mth

Max Salary: \$10,477/mth

AN EQUAL OPPORTUNITY EMPLOYER-EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVICE.

HOW TO APPLY

You may access the online application at: <http://www.cpuc.ca.gov/PUC/jobs/>

If you have a disability and need special testing arrangements, mark the appropriate box on question 2 of the "Examination and/or Employment Application." We will contact you to make specific arrangements that are convenient for you in advance of the examination.

WHEN MAY APPLICATIONS BE FILED

The testing office accepts applications continuously and will notify and test applicants as needed. Do not submit your application to the State Personnel Board.

WHO SHOULD APPLY

This is a departmental promotional examination for the California Public Utilities Commission.

1. Applicants must have a permanent civil service appointment with the California Public Utilities Commission as of the final filing date in order to participate in this examination; or
2. Must be a current or former employee of the Legislature for two or more years as defined in Government Code Section 18990; or
3. Must be a current or former non-elected exempt employee of the Executive Branch for two or more consecutive years as defined in Government Code Section 18992; or
4. Must be a person retired from the United States military, honorably discharged from active military duty with a service-connected disability, or honorably discharged from active duty as defined in Government Code Section 18991.

For applicants under Items 2, 3, or 4, if promotional examinations are given by more than one department for the same classification, the applicant must select one department in which to compete.

THE POSITION – General Description

A Public Utilities Counsel IV may assign, direct, and coordinate the work of a group of attorneys working in a specialized area to ensure that consistency is maintained throughout the process from staff testimony to briefs, to decision making, to defending decisions on appeal, and to translating such Commission decisions into legislative policy where appropriate. Persons in this class also independently conduct appellate court proceedings and litigation before the Commission and Federal regulatory agencies which involve the highest degree of importance and complexity. They may be required to coordinate a group position on behalf of California State and local agencies and California utilities in Federal courts, Federal agencies and Federal legislative committees.

JOB LOCATION

This Exam covers positions located only in San Francisco, CA.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION - MINIMUM QUALIFICATIONS

All applicants must meet the education and/or experience requirements for this examination by the cut off date established by the testing office.

Four years of experience performing legal duties at a level of responsibility equivalent to that obtained in the class of Public Utilities Counsel III. (Applicants who have completed three years and six months of the required experience will be admitted to the examination, but must complete four years of such experience before they will be eligible for appointment).

EXAMINATION INFORMATION

This examination will consist of an oral interview (weighted 100%) that may include a written exercise. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained on the examination.

PROMOTIONAL READINESS INTERVIEW – WEIGHTED 100%

The interview may include the following:

Knowledge of:

1. General legal principles

Ability to:

1. Analyze legal problems and apply legal principles and precedents to facts
2. Accurately summarize evidence and prepare appropriate findings, opinions, and orders
3. Perform legal research.
4. Present statements of fact, law, and argument clearly and logically in written and oral form.
5. Maintain harmonious relationships with staff, attorneys, government officials and others in the course of regular professional activities in the work place.
6. Communicate effectively both orally and in writing staff, other attorneys, CPUC decision makers and outside officials.
7. Ability to prioritize multiple demands without missing deadlines.

ELIGIBLE LIST INFORMATION

A candidate may only test once in a 24 month period. A list of eligible candidates will be established for the California Public Utilities Commission. Names of successful candidates will be merged onto the list in order of final scores, regardless of date. Eligibility expires 24 months after it is established; candidates may then retest to reestablish eligibility.

Veterans' preference points are not granted in promotional examinations.

GENERAL INFORMATION

Applications are available at the State Personnel Board office, local offices of the Employment Development Department, and in Human Resources of the California Public Utilities Commission.

If meeting the requirements stated above, you may take this competitive examination. Possession of the entrance requirements does not ensure a place on the eligible list. All candidates passing the examination will be ranked according to scores.

The California Public Utilities Commission reserves the right to revise the examination plan to better meet the needs and service of the Commission. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

Examination Locations: Examinations are typically scheduled in San Francisco. However, there are instances when examinations are given in such places in California as the number of candidates and conditions warrant.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required.

Interview Scope: If an interview is conducted, in addition to the scope described on this bulletin, the panel may consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight will be given to the breadth of pertinent experience and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of the candidate's experience. Evaluation of a candidate's personal development will include consideration of own training needs; plans for self-development; and the progress the candidate has made towards self-development.