



Master, Fish and Game Vessel Departmental Open - Statewide Continuous Examination

INTRODUCTION

Why not work to benefit California's environment? Want to work with dedicated people who value and enjoy their work?

Our employees are committed to managing and protecting California's diverse wildlife and the habitats upon which they depend. Join us and begin a meaningful new career.

For more information on the State examination and hiring process, visit the Department of Fish and Wildlife website at <https://www.wildlife.ca.gov/Employment>.

EQUAL OPPORTUNITY EMPLOYER

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

DRUG FREE STATEMENT

It is an objective of the State of California to achieve a drug-free state work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service and the special trust placed in public servants.

WHO SHOULD APPLY?

Applicants who meet the minimum qualifications as stated on this bulletin may apply for this examination.

Once you have taken this examination, you may not retake it for six (6) months.

FILING INSTRUCTIONS

EMAILED APPLICATIONS ARE PREFERRED. Submit your completed EXAMINATION/EMPLOYMENT APPLICATION (STD 678) along with any required educational documentation (if applicable) via email at examsubmission@wildlife.ca.gov

Please include the Exam Code and the Title of the Examination in the subject line of your email. The Examination/Employment Application (STD. 678) is available through your CalCareer Account or the

internet at <https://jobs.ca.gov/pdf/STD678.pdf>. Once your application has been received and verified you will be emailed the link to the Training and Experience Questionnaire. Please be sure to include your current email address on your application. Applications may be by mail. Incomplete applications will not be accepted.

Due to the recent impact of the COVID-19 and for the safety of our employees and customers, the drop off location for applications will be temporarily closed. In order to ensure we receive your application, please send your application certified mail to the mailing address indicated on the announcement. The State Examination Application (Form STD 678) may be filed by mail at:

California Department of Fish and Wildlife
Attention: HR – Recruitment and Selection Unit
P.O. Box 944209
Sacramento, CA 94244

Completed applications and all required documents must be received in order to be considered. Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining filing of an application.

SPECIAL TESTING ARRANGEMENTS

If you have a disability and need special testing arrangements, mark the appropriate box on the application. The exam unit will contact you to make specific arrangements.

SALARY INFORMATION

\$6,873 - \$7,774

POSITION STATEMENT

Under direction, to have charge of the navigation, operation and maintenance of a motor vessel used in scientific marine research; and to do other related work. The vessels commanded by persons in the class of Master, Fish and Game Vessel, are engaged in research activities which (may) require extended duty (multiple consecutive days away from the vessel's homeport). The vessels are powered by marine diesel (or gasoline) engines.

ELIGIBLE LIST INFORMATION

An open eligible list for the Master, Fish and Game Vessel classification will be established for the Department of Fish and Wildlife.

Eligibility expires 12 months after it is established. Applicants must then retake the examination to reestablish eligibility. This examination will be administered on a continuous basis. Applicants will have the option of retesting after a 6-month testing period. Competitors choosing to retest and who are successful in the examination will be merged onto the list in order of final score. The highest score takes precedence regardless of examination date.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

All applicants must meet the minimum qualifications.

MINIMUM QUALIFICATIONS

Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as Either "I", "II", or "III", etc. for example, candidates possessing qualifying experience amounting to 50% of the required time in Pattern I, and

additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience.

Applications and any attached resumes require employment history information including "to" and "from" dates (month/day/year), time base, and if applicable, civil service class titles. Applications and any attached resumes received without this information MAY BE REJECTED because of incomplete information.

Possession of a valid license as a Master of Steam or Motor Vessels of not more than 100 gross tons upon near coastal waters [or Master of Self-Propelled Vessel not including sail or auxiliary sail of less than 100 gross register tons (GRT)] or any license of higher grade issued by the United States Coast Guard, Transportation Department. **and**

Possession of a valid Marine Radio Operator's Permit. Applicants who do not possess this permit will be admitted to the examination but must secure the permit prior to appointment. **and**

Experience applicable to one of the following patterns may be combined on a proportional basis with experience applicable to the other pattern to meet the total experience requirements. **and**

Either I

Three years of experience performing the duties of a Mate, Fish and Game Vessel, on vessels operated by the Department of Fish and Game [Wildlife].

Or II

Five years of sea experience on deck which shall have included at least one year of service under the above or higher license and three years of which shall have been on a commercial fishing or research vessel actively working in one or more of the following:

1. Live-bait tuna fishing; or 2. Purse-seining for sardines, mackerel, or tuna; or 3. Trawling for bottom fish; or 4. Fishing with ocean drift and set gill nets.

EXAMINATION INFORMATION

Training and Experience Questionnaire - Weighted 100%

This examination consists of a Training and Experience Questionnaire and is the sole component of the examination. To obtain a position on the eligible list, you must attain a minimum rating of **70%**.

COMPETITORS WHO DO NOT COMPLETE THE TRAINING AND EXPERIENCE QUESTIONNAIRE WILL BE DISQUALIFIED.

Applicants will be sent a link through email to complete the Master, Fish and Game Vessel Training and Experience Questionnaire.

PREPARING FOR EXAMINATION

Below is a list of suggested resources to have available prior to taking the exam.

EMPLOYMENT HISTORY: Employment dates, job titles, organization names and addresses, names of supervisors or persons who can verify your job responsibilities, and phone numbers of persons listed.

EDUCATION: School names and addresses, degree earned, dates attended, courses taken (verifiable on a transcript), persons or office who can verify education, and phone numbers of persons or offices listed.

TRAINING: Class titles, certifications received, names of persons who can verify your training, and phone numbers of persons listed.

KNOWLEDGE AND ABILITIES

Knowledge of:

1. Diesel engines, deck machinery, and auxiliary systems and equipment on motor vessels and their repair, navigation principles and practices including coastal navigation and pilotage.
2. The operation and maintenance of a seagoing motor vessel of at least 65 gross tons.
3. The quantity and type of supplies needed for an extended trip at sea, and the proper standards for and prices of such supplies.
4. The proper methods of storing supplies.
5. The coastal waters of the Pacific Coast.
6. The construction and operation of commercial fishing gear and fishing methods used by commercial and sport fisheries along the Pacific Coast.
7. The organization and practices of the marine fisheries industry on the Pacific Coast.
8. The schooling habits and the appearance of marine fishes of the Pacific Coast.
9. Methods of effective supervision.
10. The Department's Equal Opportunity Program (e.g. Bilingual services Program, Limited Exam and Appointment Program (LEAP), Reasonable Accommodation, and discrimination complaint process) objectives.

Ability to:

1. Direct the navigation, operation, and maintenance of a seagoing motor vessel on extended trips.
2. Estimate the amounts of supplies needed for such a trip.
3. Think and act quickly in emergencies.
4. Swim at least 50 yards and stay afloat for at least five minutes.
5. Ability to effectively contribute to the Department's Equal Opportunity Program (e.g. Bilingual services Program, Limited Exam and Appointment Program (LEAP), Reasonable Accommodation, and discrimination complaint process) objectives.

SPECIAL PERSONAL CHARACTERISTICS

Normal hearing; Normal vision or vision corrected to normal; Immunity from seasickness.

BENEFITS

To learn more about the comprehensive benefit package please visit our website at:

<http://www.calpers.ca.gov>.

VETERAN'S PREFERENCE

Veterans' Preference will be granted to all competitors who are successful in this examination and who qualify for, and have requested, Veterans' Preference through the California Department of Human Resources (CalHR),

<https://calcareers.ca.gov/CalHRPublic/Landing/Jobs/VeteransInformation.aspx>

Veterans who have achieved permanent civil service status are not eligible to receive Veterans' Preference credits.

CONTACT INFORMATION

If you have any questions concerning the Master, Fish and Game Vessel or the testing process, you may contact the Department of Fish and Wildlife, Human Resources Branch via email at

exams@wildlife.ca.gov or visit the Department of Fish and Wildlife website at www.wildlife.ca.gov.

GENERAL INFORMATION

For an examination without a written feature, it is the candidate's responsibility to contact the California Department of Fish and Wildlife three weeks after the filing date if he/she has not received his/her notice.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. However, locations of interviews or performance evaluations may be limited or extended as conditions warrant.

Applications are available at www.jobs.ca.gov/pdf/std678.pdf, California Department of Human Resources (CalHR) offices, local offices of the Employment Development Department and the testing department on this examination bulletin.

Remember, Examinations are Competitive: If you possess the entrance requirements stated on this bulletin, you may take this competitive examination; however, you are not assured a place on the eligibility list. Your performance in the examination is compared to established rating criteria. All candidates who pass are ranked according to their scores.

Candidates needing special testing arrangements due to a disability must mark the appropriate box on the application and/or contact the testing department.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi- departmental promotional, 4) service-wide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

Veterans' Preference: Will be awarded in this examination, pursuant to Government Code Section 18973.1, effective January 1, 2014, as follows: (1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for veterans' preference. (2) An entrance examination is defined, under the law, as any open competitive examination. (3) Veterans' Preference is not granted once a person achieves permanent civil service status.

How to Apply for Veterans' Preference: The California Department of Human Resources (CalHR) has information on how to apply for Veterans' Preference on their website at <https://jobs.ca.gov/CalHRPublic/Landing/Jobs/VeteransInformation.aspx> and on the Application for Veterans' Preference form ([CalHR 1093](#)). Additional information is also available at the Department of Veterans Affairs.

Miscellaneous Information: The Department of Fish and Wildlife reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

TTY is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TTY Device.

California Relay (Telephone) Service for the Deaf or Hearing-Impaired

From TDD phones: 1-800-735-2929

From voice phones: 1-800-735-2922