



**CHIEF ENGINEER II
(DEPARTMENTAL OPEN)
9399-00106695-30542KP**

Department(s): State Compensation Insurance Fund
Opening Date: 01/01/2017
Closing Date: Continuous
Type of Recruitment: Departmental Open
Monthly Salary Range: \$5,091.00 - \$6,329.00
Employment Type: Permanent Full-time
Permanent Part-time
Permanent Intermittent
Limited Term Full-time
Limited Term Part-Time
Limited Term Intermittent
Exam Type: Statewide

INTRODUCTION

This is a Departmental Open Statewide examination for the State Compensation Insurance Fund.

EEO

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

DRUG FREE STATEMENT

It is an objective of the state of California to achieve a drug-free state work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service and the special trust placed in public servants.

WHO SHOULD APPLY?

Candidates who meet the minimum qualifications as states below may apply for this examination at any time. Once you have taken the examination, you may not reapply for twelve (12) months. All applicants must meet the education and/or experience requirements as stated on this examination announcement.

FILING INSTRUCTIONS

Final File Date: Continuous

Where to Apply: A Standard State Application (STD 678) is required for this examination and can be submitted via the State Fund Jobs Online feature at www.statefundca.com/careers/currentexams.asp.

Interested candidates must register for a State Fund Jobs Online login and password in order to complete and submit the required Standard State Application (STD 678).

Candidates, who submit a State Fund Jobs Online exam application, will receive an e-mail containing a confirmation number.

FAXED, E-MAILED, OR HARD COPY STANDARD STATE APPLICATIONS (STD 678) WILL NOT BE ACCEPTED.

SPECIAL TESTING ARRANGEMENTS

If you have a disability and need special assistance or special testing arrangements, mark "yes" on Question #2 on the Standard State Application (STD 678) form. You will be contacted to make specific arrangements.

ELIGIBLE LIST INFORMATION

OPEN, MERGED eligible list will be established for State Compensation Insurance Fund. The names of successful competitors will be merged onto the eligible list in order of final scores regardless of the test date. **Candidate's eligibility expires twelve (12) months after it is established.** Competitors must then retake the exam to reestablish eligibility.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

NOTE: All applicants must meet the education and/or experience requirements as stated on this examination announcement as of the date the exam is taken.

MINIMUM QUALIFICATIONS

EITHER I

One year of experience performing the duties of a Chief Engineer I in the California state service; or

Four years of experience performing the duties of an Office Building Manager or Stationary Engineer in the California state service.

OR II

Four years of experience within the last fifteen years in the maintenance and operation of a heating, ventilating, and air conditioning system and related equipment in a large commercial, industrial, or governmental building or institution including one year of experience in supervising such a system.

POSITION DESCRIPTION

The Chief Engineer II, under direction, supervises the operation, maintenance, and repair of the heating, ventilating, refrigeration, and air conditioning systems, auxiliary electrical plants and other mechanical and power equipment in a large group of State buildings; and does other related work.

EXAMINATION INFORMATION

TRAINING & EXPERIENCE (T&E) EXAMINATION-Weighted 100.00%

The sole component of the Chief Engineer II examination will consist of a T&E Examination. To obtain a position on the eligible list, a minimum score of 70% must be received.

Applicants are required to respond to the T&E questions provided on this announcement. For each listed knowledge, skill, and ability statement within the T&E examination, applicants will need to provide the following:

- 1) Identify the one professional reference who can best verify the response you provide for each knowledge, skill, and ability statement (Within the T&E you will have an opportunity to pre-list up to five professional references and from this listing you will identify the one professional reference).
- 2) Identifying level of proficiency rating and experience rating.
- 3) Provide a brief narrative example for each knowledge, skill, and ability.

Any knowledge, skill, and ability statement missing a professional reference, level of proficiency rating, level of experience rating, or a brief narrative example will **not** be scored.

All information applicants provide in this examination is subject to verification.

To preview the T&E questions, [Click Here](#)

EXAMINATION SCOPE

TRAINING & EXPERIENCE (T&E) EXAMINATION – WEIGHTED 100.00%

Rankings will be determined based on the depth and breadth of professional education and/or experience beyond what is minimally required. Emphasis will be placed on measuring:

Knowledge of:

1. Heating, ventilating, refrigeration, air conditioning systems, and methods, materials, and tools used in their operation, maintenance, and repair.
2. Electrical, water, sewage, elevator, and other mechanical systems, and methods, materials, and tools used in their operation, maintenance, and repair.
3. Safety Orders of the California Division of Industrial Safety applying to heating, electrical, and other related mechanical equipment.
4. Analysis and treatment of boiler feed water.
5. Principles of effective supervision.
6. The State Compensation Insurance Fund's Equal Employment Opportunity program objectives.
7. A manager's role in promoting equal employment opportunity in the hiring, development and promotion of employees and for maintaining a work environment which is free of discrimination and harassment.

Ability to:

1. Read and write English at a level required for successful job performance.
2. Direct the work of installing, operating, and maintaining heating, ventilating, refrigeration, and air conditioning systems, auxiliary electrical plants and other mechanical systems.
3. Read, interpret, and work from plans, drawings, and specifications.
4. Keep accurate records and prepare reports.
5. Think and act quickly in emergencies.
6. Plan and direct the work of skilled craftsman and semi-skilled workers.
7. Effectively promote equal opportunity in employment and maintain a work environment which is free discrimination and harassment.

ADDITIONAL DESIRABLE QUALIFICATIONS

Education equivalent to the completion of the twelfth grade.

BROWSER/SYSTEM REQUIREMENTS

State Fund's Jobs Online application supports the following browsers:

Internet Explorer 7 (or newer)
Google Chrome 35.0.1916.153
Mozilla Firefox 17.0.1

It is not recommended that you complete this examination with a smartphone or tablet as it was not designed to be compatible for mobile devices.

Disclaimer: State Compensation Insurance Fund is only responsible for issues within our own system. Competitors experiencing technical difficulties within their own system/equipment (computer crash, browser timeout, internet issues, etc.) will NOT be given the opportunity to start the examination again.

VETERANS PREFERENCE

Veterans' Preference will be granted in this examination.

Effective January 1, 2014, in accordance with Government Codes 18973.1 and 18973.5, Veterans' Preference will be awarded as follows: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans' Preference. 2) An entrance examination is defined, under the law, as any open competitive examination. And 3) Veterans' Preference is not granted once a person achieves permanent civil service status. Veteran status is verified by the California Department of Human Resources (CalHR). Information on "How to Apply for Veterans Preference" is listed below in the General Information section.

CAREER CREDITS

Career Credits do not apply and **will not** be added to the final score of this examination.

CONTACT INFORMATION

State Compensation Insurance Fund • Human Resources • Phone: 1.800.499.8668

For more information regarding this examination, visit www.statefundca.com/careers/currentexams.asp

DISCLAIMER

Please click on the link below to review the official California Department of Human Resources class specification:

<http://www.calhr.ca.gov/state-hr-professionals/Pages/job-descriptions.aspx>.

GENERAL INFORMATION

Applications are available at www.jobs.ca.gov, State Personnel Board offices, local offices of the Employment Development Department and the State Compensation Insurance Fund.

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

State Compensation Insurance Fund reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

Hiring Interview Scope: In a hiring interview, in addition to the scope described in this bulletin, the panel will consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight may be given to the breadth and recency of pertinent experience and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of his/her experience. Evaluation of a candidate's personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development; and the progress he/she has made in his/her efforts toward self-development. For more information, you may refer to the classification specification.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

How to Apply for Veterans Preference: The California Department of Human Resources (CalHR) has information on how to apply for Veterans Preference on their website at <https://jobs.ca.gov/Job/VeteransInformation> and on the Application for Veterans Preference form, [CalHR-1093](#). Additional information is also available at the Department of Veterans Affairs website at www.calvet.ca.gov.

STATE COMPENSATION INSURANCE FUND OFFICES

Bakersfield
9801 Camino Media
Bakersfield, CA 93311-1303

Eureka
800 W Harris Street, Suite 37
Eureka CA 95503-3929

Fresno
10 River Park Place East
Fresno, CA 93720-1531

Pleasanton
5880 Owens Drive
Pleasanton, CA 94588-3900

Monterey Park
900 Corporate Center Drive
Monterey Park, CA 91754-7618

Redding
2175 Shasta View Drive
Redding, CA 96003-8296

Riverside
6301 Day Street
Riverside, CA 92507-0902

Rohnert Park
5900 State Farm Drive, Suite 200
Rohnert Park, CA 94928-2122

Sacramento
2275 Gateway Oaks Drive
Sacramento, CA 95833-3255

San Francisco
333 Bush Street
San Francisco CA 94104-2806

Santa Ana
1750 East Fourth Street
Santa Ana, CA 92705-3929

Stockton
3247 West March Lane
Stockton CA 95219-2351

Vacaville
1010 Vaquero Circle
Vacaville, CA 95688-8804

California Department of Human Resources (CalHR) Contact Information:

**Attn: Examination Services
1515 S Street, North Building, Suite 400
Sacramento, CA 95811
(866) 844-8671**

TDD is a Telecommunications Device for the Deaf and is reachable only from phones equipped with TDD Device. California Relay (Telephone) Service for the Deaf or Hearing Impaired: From TDD phones 1-800-735-2929; Voice 1-800-735-2922