

PEACE OFFICER I

Training and Experience
Examination

Supplemental Application



California Department of Developmental Services
Office of Protective Services
1600 Ninth Street, MS-Q, Sacramento, CA 95814
Our website www.dds.ca.gov

Peace Officer I - Training and Experience Examination

The Peace Officer I is a Training and Experience examination which consists of a Supplemental Application and is the sole component of the examination. The Peace Officer I Supplemental Application was developed by Subject Matter Experts (SMEs). To obtain a position on the eligible list a minimum score of 70% must be received. Your final score will be based on your responses to the supplemental application using predetermined rating criteria.

Applicants must complete and return all documents listed below in the examination packet. The Supplemental Application is a fillable document and your responses must be typed and are limited to the space provided.

The ***Peace Officer I examination packet*** consists of the following;

- 1) Supplemental Application – **Page 3-7 of this packet**
- 2) Conditions of Employment (100-631A) – **Page 8 of this packet**
- 3) Standard State Application (STD. 678) - [State Application in Adobe Acrobat format](#) may also be located at jobs.ca.gov/Profile/StateApplication
- 4) Criminal Records Supplemental Questionnaire - [Criminal Record Supplemental Questionnaire](#) may also be located at jobs.ca.gov/pdf/crsq.pdf

Send the completed examination packet to the following address **ONLY**:

Mailing Address: **California Department of Developmental Services**
Attention: Peggie McQuillan
1600 Ninth Street, MS-Q
Sacramento, CA 95814

Contact Information: Peggie McQuillan
916-322-7790
peggie.mcquillan@dds.ca.gov

Peace Officer I - Supplemental Application

GENERAL INSTRUCTIONS

The instructions below should be read carefully and understood before completing this Supplemental Application. Failure to do so may result in an inability to process your Supplemental Application and disqualification from this examination.

Please note that the California Department of Developmental Services may reference the information on the questionnaire during any subsequent interviews. The information that you provide in this questionnaire may be verified at any time during the hiring process.

This **Supplemental Application** consists of **two** parts:

1. General Questions
2. Training and Experience Questions

Name (First and Last): _____

Telephone #: _____ (day) _____ (night)

Email Address: _____

I hereby certify that the information provided on this examination is true and correct to the best of my knowledge and contains no willful misrepresentations or falsifications. I also understand that if it is later discovered that I have made any false representations, I may be removed from the examination and/or the eligible list resulting from this examination, suffer loss of State employment, and/or suffer loss of the right to compete in any future State examinations.

Your Signature: _____ Date: _____

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General Questions: (Do not write "See Resume" as a response to any of the following questions)

- 1) Do you fluently speak any language(s), written or oral, other than English?

Yes No (If yes, list language(s))

Written: _____

Oral: _____

- 2) Which of the following best describes your highest completed level of formal education?

High School graduate or equivalent

Some College

Associate's Degree - Major: _____

Bachelor's Degree - Major: _____

Coursework beyond Bachelor's degree – Specify: _____

Master's Degree or higher - Major: _____

- 3) List all POST certifications you have received and the date each was issued.

Basic Issue Date: _____ Cert #: _____

Intermediate Issue Date: _____ Cert #: _____

Advanced Issue Date: _____ Cert #: _____

Supervisory Issue Date: _____ Cert #: _____

- 4) Please describe your overall computer skills with an emphasis on document preparation and/or report writing using various Microsoft Office Applications.

Word Excel PowerPoint Access Publisher

Outlook Internet Explorer Other _____

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- 1) What does Community Oriented Policing (COP) mean to you?

- 2) Keeping COP in mind, what ideas would you bring to the Office of Protective Services to enhance this philosophy if hired by our agency?

- 3) What skills and/or techniques would you use to establish and maintain effective working relationships with peers and others?

- 3a) Please give one **example** of how you have used these skills/techniques during the course of your work experience, education and/or training.

Example:

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- 4) Please describe your law enforcement training, education and/or experience (i.e. patrol, probation/parole, investigation, traffic, military, etc.). For each law enforcement area, include length of time (months/years/hours) and a brief description of your responsibilities.

Law Enforcement Area: _____ Length of time: _____
Description:

Law Enforcement Area: _____ Length of time: _____
Description:

Law Enforcement Area: _____ Length of time: _____
Description:

Law Enforcement Area: _____ Length of time: _____
Description:

Law Enforcement Area: _____ Length of time: _____
Description:

Law Enforcement Area: _____ Length of time: _____
Description:

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- 5) Describe your training, education and/or experience interrogating suspects and/or interviewing victims and witnesses and steps you would use to complete the interrogation.

- 6) Describe your training, education and/or experience patrolling in a community or other specialized environment?

- 7) Describe what personal characteristics you feel are necessary to become a patrol officer in a Developmental Center?

- 8) Describe your training, education and/or experience in performing the duties of a regular patrol shift.

- 9) Describe a time when you maintained a calm demeanor when facing a stressful or challenging situation involving another person. Describe the skills you utilized to maintain control of the situation.

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- 10) Based on your training, education and/or experience describe the steps you took to resolve an emergency situation.

- 11) Describe a situation where a patrol officer may have to set up a perimeter.

- 12) Give examples where it may be appropriate for a patrol officer to physically restrain and/or detain an individual.

CONDITIONS OF EMPLOYMENT

100-631A (Open)

NAME: *(Please Print)*

First

Middle Initial

Last

EXAM TITLE: Peace Officer I

If you are successful in your examination, your name will be placed on the active employment list and certified to fill vacancies according to the conditions you specify on this form.

DDS LOCATIONS IN WHICH YOU ARE WILLING TO WORK

Check **only** the facilities/locations in which you are willing to work. You may choose multiple facilities/locations and may change your preference at any time by contacting the DDS examination unit.

Developmental Centers under the Department of Developmental Services

(3308) Canyon Springs, Cathedral City

(3004) Fairview Developmental Center, Costa Mesa

(3401) Headquarters, Sacramento

(1927) Lanterman Developmental Center, Pomona

(5403) Porterville Developmental Center, Porterville

(4907) Sonoma Developmental Center, Eldridge

(0000) All locations, Anywhere in California

TYPE OF APPOINTMENT YOU WILL ACCEPT

Permanent, Full-Time (more than six months)

Permanent, Part-Time (less than eight hours a day)

Intermittent (Irregular days/hours)

Temporary (less than six months)