



## **Tree Maintenance Worker, Caltrans**

**Exam Code: 4PB40**

**Department:** Department of Transportation

**Exam Type:** Departmental, Open

**Final Filing Date:** Continuous

### **CLASSIFICATION DETAILS**

**Tree Maintenance Worker, Caltrans** – \$4,590.00 - \$5,529.00 per month.

View [the Tree Maintenance Worker, Caltrans classification specification](#)

### **APPLICATION INSTRUCTIONS**

Final Filing Date: Continuous

#### **Who Should Apply:**

Applicants who meet the minimum qualifications as stated on this bulletin may apply for and take this examination.

Once you have taken this examination, you may not retake it for **twelve (12) months**.

#### **How To Apply:**

The link to connect to the Training and Experience Evaluation is located farther down on this bulletin in the “Taking the Exam” section.

#### **Special Testing Arrangements:**

If you require assistance or alternative testing arrangements due to a disability, please contact the testing department listed in the Contact Information section of this bulletin.

### **MINIMUM QUALIFICATIONS**

All applicants must meet the education and/or experience requirements as stated on this exam bulletin to be accepted into the examination. Part-time or full-time jobs, regardless of whether paid or volunteer positions, and inside or outside California state service will count toward experience.

## **Tree Maintenance Worker, Caltrans**

Possession of a valid Class C driver license. Applicants who do not possess this license will be admitted to the examination but must secure the license prior to appointment.

**And**

### **Either 1**

Nine months of experience in the California state service assigned to a tree maintenance crew, performing duties comparable in level to those of a Service Assistant (Maintenance). These duties include tree trimming and climbing work on trees of more than 40 feet in height.

### **Or 2**

One year of tree trimming experience. This experience must have included trimming of trees of more than 40 feet in height and climbing work.

## **POSITION DESCRIPTION**

### **Tree Maintenance Worker, Caltrans**

Climbs trees by means of ropes or spurs; uses safety belt and other required rigging; trims and removes limbs and branches; uses both power and hand saws and similar equipment; lowers cut limbs and branches by lines; occasionally fells and removes entire trees; plants, cultivates and irrigates trees; cuts brush and weeds along the transportation facility rights of way, and at State facilities; maintains and cares for tree climbing and trimming equipment; acts as a flagger for traffic control; uses aerial equipment and pneumatic and hydraulic tools; under close supervision, applies chemicals for insect, disease and weed control.

## **EXAMINATION SCOPE**

This examination consists of the following components:

**Training and Experience Evaluation** – Weighted 100% of the final score.

The examination consists solely of a **Training and Experience Evaluation**. To obtain a position on the eligible list, a minimum score of 70% must be received. Applicants will receive their score upon completion of the Training and Experience Evaluation process.

In addition to evaluating applicants' relative knowledge, skills, and ability, as demonstrated by quality and breadth of education and/or experience, emphasis in each exam component will be measuring competitively, relative job demands, each applicant's:

### **Knowledge of:**

1. Various ropes, knots and splices used in tree trimming work

2. Different cuts used for felling and limb removal
3. Climbing, power tool and pesticide safety regulations and safety practices
4. Appropriate rigging procedures
5. Different types of climbing methods
6. Pruning techniques
7. Rope strengths in conjunction with wood weights
8. Basic mathematics including addition, subtraction, multiplication and division
9. Operation and service requirements of various types of specialized equipment; different types of wood in terms of ease or resistance to cuts
10. Safe pesticide application techniques

**Ability to:**

1. Climb trees in excess of 40 feet in height by means of belts, spurs and ropes
2. Perform tree trimming tasks at considerable heights above the ground
3. Coordinate body movements with tasks to be performed
4. Select and apply knowledge appropriate to job tasks
5. Follow basic safety procedures for pesticide use
6. Do the necessary rigging and tying of the various knots used in tree trimming work
7. Follow instructions and location directions
8. Learn new methods and techniques
9. Make independent decisions
10. Establish and maintain cooperative working relationships
11. Communicate at a level required to perform the essential functions of the job

## **ELIGIBLE LIST INFORMATION**

A departmental, open eligible list for the **Tree Maintenance Worker, Caltrans** classification will be established for:

### **Department of Transportation**

The names of **successful** competitors will be merged onto the eligible list in order of final score regardless of exam date. Eligibility expires **twelve (12) months** after it is established. Applicants must then retake the examination to reestablish eligibility.

Veterans' Preference will be granted for this examination. In accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, or widow or widower of a veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligible list.

Veterans status is verified by the California Department of Human Resources (CalHR). Information on this program and [the Veterans' Preference Application](#) (Std. form 1093)

is available online. Additional information on veteran benefits is available at the Department of Veterans Affairs.

## EXAMINATION INFORMATION

[Preview of the Tree Maintenance Worker, Caltrans Training and Experience Evaluation](#)

## PREPARING FOR THE EXAMINATION

Here is a list of suggested resources to have available prior to taking the exam.

**Employment History:** Employment dates, job titles, organization names and addresses, names of supervisors or persons who can verify your job responsibilities, and phone numbers of persons listed above.

**Education:** School names and addresses, degrees earned, dates attended, courses taken (verifiable on a transcript), persons or office who can verify education, and phone numbers of persons or offices listed above.

**Training:** Class titles, certifications received, names of persons who can verify your training, and phone numbers of persons listed above.

## TAKING THE EXAMINATION

Take the [Tree Maintenance Worker, Caltrans examination](#).

## TESTING DEPARTMENTS

Department of Transportation

## CONTACT INFORMATION

If you have any **technical** questions concerning this examination bulletin, please contact:

California Department of Human Resources  
Attn: Examination Services  
1515 S Street  
Sacramento, CA 95811  
Phone: 1-866-844-8671  
California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice)

If you have any **administrative** questions concerning this examination bulletin, including provision of reasonable accommodation for this testing process, please contact:

Department of Transportation  
Office of Examinations and Recruitment Services  
P.O. Box 168036, MS 86  
Sacramento, CA 95816-8036

Phone: 916-227-7858

TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device.

## **EQUAL OPPORTUNITY EMPLOYER**

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.

## **DRUG-FREE STATEMENT**

It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

## **GENERAL INFORMATION**

Examination and/or Employment Application (STD 678) forms are available at the California Department of Human Resources, local offices of the Employment Development Department, and through your [CalCareer Account](#).

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described in this bulletin will be rated against a predetermined job-related rating, and all applicants who pass will be ranked according to their score.

The Department of Transportation reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all applicants will be notified.

General Qualifications: Applicants must possess essential personal qualifications including integrity, initiative, dependability, good judgement, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

High School Equivalence: Equivalence to completion of the 12<sup>th</sup> grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the competitor is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.