



Supervising Environmental Planner

5PB05-Exam Code

Department(s): California High-Speed Rail Authority
Opening Date: 8/13/15
Final Filing Date: 12/31/2015
Type of Examination: Departmental/Open
Monthly Salary: \$6,915.00 - \$ 7, 852.00

EQUAL EMPLOYMENT OPPORTUNITY

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

DRUG-FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

WHO SHOULD APPLY?

Applicants who meet the Minimum Qualifications as stated on this bulletin may apply for and take this Training and Experience Evaluation at any time.

Once you have taken the Training and Experience Evaluation, you may not retake it for 12 months.

SPECIAL TESTING ARRANGEMENTS

If you require special testing arrangements due to a verified disability, medical condition or religious accommodation, you will be able to request a reasonable accommodation during the exam filing process.

If you have any questions, please contact the:

California Department of Human Resources' Contact Center at 1-866-844-8671

OR

California Relay Service at 7-1-1

Telecommunications Device for the Deaf (TTY) at (916) 654-6336*

(*) TTY is a telecommunications device that is reachable only from telephones equipped with a TTY device.

ELIGIBLE LIST INFORMATION

An open, merged eligible list will be established by the California Department of Human Resources for use by California High-Speed Rail Authority. The names of successful competitors will be merged onto the eligible list in order of final score regardless of test date. Eligibility expires 12 months after it is established. Competitors must then retake the Training and Experience Evaluation to reestablish eligibility.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

NOTE: All applicants must meet the education and/or experience requirements as stated on this examination bulletin as of the date the test is taken.

MINIMUM QUALIFICATIONS

Supervising Environmental Planner

Either I

One year of experience in the California state service performing the [more difficult and complex work on special environmental projects or research studies](#) as [an in-house consultant](#); or [managing an interdisciplinary team preparing environmental studies](#) and [preparing environmental documents](#) in a [class at a level equivalent to that of Senior Environmental Planner](#).

Or II

Experience: Five years of experience in [conducting comprehensive environmental studies of statewide significance](#) and preparing environmental documents, at least one year of which must have been [equivalent in level to work performed by a Senior Environmental Planner](#). **and**

Education: [Equivalent to graduation from college](#). (Additional qualifying experience may be substituted for the required education on a year-for-year basis.)

POSITION DESCRIPTION

This is the program manager level. Under general direction, represents the department in environmental planning matters of statewide significance and is responsible for supervising the planning and executing of major environmental planning, analysis, and research programs in connection with environmental impact studies.

EXAMINATION INFORMATION

TRAINING AND EXPERIENCE EVALUATION – Weighted 100%

The examination will consist solely of an online Training and Experience Evaluation. To obtain a position on the eligible list, a minimum score of 70% must be received. An applicant will receive his/her score upon completion of the Training and Experience Evaluation process.

Click here to [preview the Training and Experience Evaluation for Supervising Environmental Planner](#).

KNOWLEDGE AND ABILITIES

Knowledge of:

- Communication skills for purposes of data gathering.
- Differences of impacts of multimodal forms of transportation on the environment.
- General ecology or general principles behind planning for the conservation and preservation of natural resources.
- General principles and techniques of research and statistical analysis.
- Methods of administering environmental projects and programs.
- Methods of planning, organizing, directing and controlling major statewide differences in, and uses of, multimodal forms of transportation considering various environmental factors.
- Principles and concepts of either social sciences, natural sciences or environmental design arts techniques and methodologies as applied in a planning setting.
- Principles and techniques of supervision and personnel management.
- Principles of effective supervision.
- State and Federal laws and regulations relating to the environment.
- State, local and regional governmental organizations as they relate to environmental planning.
- Techniques and methods of evaluation of environmental impacts.
- Trends in environmental, urban and regional planning.
- Trends in Federal, State and local environmental assessment and mitigation reports, impact statements, and/or negative declarations.
- Various types of public facilities and how they service the community.

Ability to:

- Analyze environmental situations accurately.
- Apply general techniques of insuring participation in the planning process.
- Conduct interviews for data gathering.
- Coordinate environmental planning, research, and analysis of proposed projects.
- Effectively contribute to the department's Affirmative Action objectives.
- Gather and analyze data.
- Make an assessment of an existing environment.
- Participate as a witness in local hearings.
- Perform all of the above and coordinate environmental investigations of proposed projects.
- Prepare written reports.
- Review and evaluate local plans in relation to statewide environmental interests.
- Solicit necessary expertise to complete environmental studies or meet project goals.
- Supervise and direct the activities of others.
- Supervise others in their work.
- Work effectively with others as an interdisciplinary team member.
- Write environmental documents.
- Direct the work of others engaged in planning studies.
- Participate in public presentations.
- Plan and carry out complex studies.
- Solicit outside expertise on a short-term basis on specific environmental studies or phases of studies.

VETERANS' PREFERENCE

Veterans' Preference will be granted for this examination. Effective January 1, 2014, in accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, widow or widower of a veteran, or spouse of a 100 percent-disabled veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligibility list. This section shall not apply to any veteran who has been dishonorably discharged or released.

CONTACT INFORMATION

If you have questions concerning this announcement, please contact:

The California Department of Human Resources Selection Division
1515 S Street, North Building, Suite 500
Sacramento, CA 95811-7258
1-866-844-8671
California Relay Service: (7-1-1)
Telecommunications Device for the Deaf (TTY) (916) 654-6336
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GENERAL INFORMATION

Applications are available at www.jobs.ca.gov and at local offices of the Employment Development Department.

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be rated against a predetermined job-related rating, and all candidates who pass will be ranked according to their scores.

The California Department of Human Resources reserves the right to revise the examination plan to better meet the needs of the service, should the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules, and all competitors will be notified.

Candidates needing special testing arrangements due to a disability must mark the appropriate box on the application and contact the testing department.

Hiring Interview Scope: In a hiring interview, in addition to the scope described in this bulletin, the panel will consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight may be given to the breadth and recency of pertinent experience, and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of his/her experience. Evaluation of a candidate's personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development; and the progress he/she has made in his/her efforts toward self-development. For more information, you may refer to the [classification specification for Supervising Environmental Planner](#).

General Qualifications: Candidates must possess essential personal qualifications including integrity,

initiative, dependability, good judgment, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history, and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

Veterans' Preference: Effective January 1, 2014, in accordance with Government Codes 18973.1 and 18973.5, Veterans' Preference will be awarded as follows: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans' Preference. 2) An entrance examination is defined, under the law, as any open competitive examination. And 3) Veterans' Preference is not granted once a person achieves permanent civil service status.

Veteran status is verified by the California Department of Human Resources (CalHR). Directions to apply for Veterans' Preference are on the Veterans' Preference Application (Std. Form 1093), which is available at <http://jobs.ca.gov/Job/VeteransInformation>, and at the Department of Veterans Affairs.

Bulletin Release Date: 08/13/2015

FILING INSTRUCTIONS

Final Filing Date: Continuous

Where to Apply: Click the link at the bottom of this bulletin.

Clicking the link below will allow access to the online Training and Experience Evaluation. Upon completion, the examination will be instantly scored.

[Click here to go to the Training and Experience Evaluation .](#)