



Supervising Transportation Planner

5PB06-Exam Code

Department(s): California High-Speed Rail Authority
Opening Date: 7/24/15
Final Filing Date: 12/31/2015
Type of Examination: Departmental/Open
Monthly Salary: \$6,915.00 - \$7, 852.00

EQUAL EMPLOYMENT OPPORTUNITY

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

DRUG-FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

WHO SHOULD APPLY?

Applicants who meet the Minimum Qualifications as stated on this bulletin may apply for and take this Training and Experience Evaluation at any time.

Once you have taken the Training and Experience Evaluation, you may not retake it for 12 months.

SPECIAL TESTING ARRANGEMENTS

If you require special testing arrangements due to a verified disability, medical condition or religious accommodation, you will be able to request a reasonable accommodation during the exam filing process.

If you have any questions, please contact the:

California Department of Human Resources' Contact Center at 1-866-844-8671
OR

California Relay Service at 7-1-1

Telecommunications Device for the Deaf (TTY) at (916) 654-6336*

(*) TTY is a telecommunications device that is reachable only from telephones equipped with a TTY device.

ELIGIBLE LIST INFORMATION

An open, merged eligible list will be established by the California Department of Human Resources for use by California High-Speed Rail Authority. The names of successful competitors will be merged onto the eligible list in order of final score regardless of test date. Eligibility expires 12 months after it is established. Competitors must then retake the Training and Experience Evaluation to reestablish eligibility.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

NOTE: All applicants must meet the education and/or experience requirements as stated on this examination bulletin as of the date the test is taken.

MINIMUM QUALIFICATIONS

Supervising Transportation Planner

Either I

One year of experience in the California state service [performing transportation planning or transportation management duties](#) in a [class comparable in level of responsibility to Senior Transportation Planner](#).

Or II

Experience: Five years of [responsible experience conducting difficult and complex transportation planning or research projects](#). One year must have been [comparable in level of responsibility to work performed by a Senior Transportation Planner](#) in the California state service. **and**

Education: [Equivalent to graduation from college](#). (Additional qualifying experience may be substituted for the required education on the basis of one year of experience equal to one year of education.)

POSITION DESCRIPTION

This is the program manager level. Under general direction, plans, organizes, and directs a major transportation and/or environmental or research and development program. Provides direction on implementation of policies related to transportation and/or environmental planning.

EXAMINATION INFORMATION

TRAINING AND EXPERIENCE EVALUATION – Weighted 100%

The examination will consist solely of an online Training and Experience Evaluation. To obtain a position on the eligible list, a minimum score of 70% must be received. An applicant will receive his/her score upon completion of the Training and Experience Evaluation process.

Click here to [preview the Training and Experience Evaluation for Supervising Transportation Planner](#).

KNOWLEDGE AND ABILITIES

Knowledge of:

- The planning process and general practices of transportation planning.
- Research methods and techniques including conducting or participating in planning studies, and contemporary transportation, environmental, land use, social, economic, fiscal, legal, and political issues.
- Effective public participation techniques.
- The Department's mission, organization, policies, and procedures.
- Federal and State laws and regulations.
- Concepts and terminology relating to transportation planning.
- Sources of funding transportation programs.
- The Department's budgeting process.
- Principles and techniques of selecting outside consultants.
- Principles and techniques of effective supervision and personnel management.
- Program goals and objectives of the Department of Transportation.

Ability to:

- Gather, compile, analyze, and interpret data.
- Reason basically and creatively.
- Develop formats to present and display data.
- Use a variety of analytical techniques to propose solutions to or provide information regarding transportation problems.
- Develop and evaluate alternatives.
- Present ideas effectively orally and in writing.
- Work effectively with others as an interdisciplinary team member.
- Conduct studies related to State transportation planning.
- Analyze problems and develop appropriate solutions.
- Recommend effective courses of action.
- Evaluate general planning proposals.
- Work independently on complex planning projects.
- Organize and direct the work of a staff engaged in a variety of planning activities.
- Evaluate and monitor the work of consultants.
- Communicate effectively with other agencies, the public, and the media.
- Provide direction of the analysis of transportation and environmental planning studies.

VETERANS' PREFERENCE

Veterans' Preference will be granted for this examination. Effective January 1, 2014, in accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, widow or widower of a veteran, or spouse of a 100 percent-disabled veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligibility list. This section shall not apply to any veteran who has been dishonorably discharged or released.

CONTACT INFORMATION

If you have questions concerning this announcement, please contact:

The California Department of Human Resources Selection Division
1515 S Street, North Building, Suite 500
Sacramento, CA 95811-7258
1-866-844-8671
California Relay Service: (7-1-1)
Telecommunications Device for the Deaf (TTY) (916) 654-6336
TTY is a telecommunications device that is reachable only from phones equipped with a TTY device.

GENERAL INFORMATION

Applications are available at www.jobs.ca.gov and at local offices of the Employment Development Department.

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be rated against a predetermined job-related rating, and all candidates who pass will be ranked according to their scores.

The California Department of Human Resources reserves the right to revise the examination plan to better meet the needs of the service, should the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules, and all competitors will be notified.

Candidates needing special testing arrangements due to a disability must mark the appropriate box on the application and contact the testing department.

Hiring Interview Scope: In a hiring interview, in addition to the scope described in this bulletin, the panel will consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight may be given to the breadth and recency of pertinent experience, and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of his/her experience. Evaluation of a candidate's personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development; and the progress he/she has made in his/her efforts toward self-development. For more information, you may refer to the [classification specification for Supervising Transportation Planner](#).

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history, and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

Veterans' Preference: Effective January 1, 2014, in accordance with Government Codes 18973.1 and 18973.5, Veterans' Preference will be awarded as follows: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans' Preference. 2) An entrance examination is defined, under the law, as any open competitive examination. And 3) Veterans' Preference is not granted once a person achieves permanent civil service status.

Veteran status is verified by the California Department of Human Resources (CalHR). Directions to apply for Veterans' Preference are on the Veterans' Preference Application (Std. Form 1093), which is available at <http://jobs.ca.gov/Job/VeteransInformation>, and at the Department of Veterans Affairs.

Bulletin Release Date: 7/24/2015

FILING INSTRUCTIONS

Final Filing Date: Continuous

Where to Apply: Click the link at the bottom of this bulletin.

Clicking the link below will allow access to the online Training and Experience Evaluation. Upon completion, the examination will be instantly scored.

[Click here to go to the Training and Experience Evaluation](#)