

**DEPARTMENT OF TRANSPORTATION
OFFICE OF EXAMINATIONS
DECKHAND (FERRYBOAT) 5TR38
TRAINING AND EXPERIENCE EVALUATION**

The Department of Transportation (DOT) DECKHAND (FERRYBOAT) examination is being given on an open basis. This examination will consist solely of this self-assessment Training and Experience Evaluation.

This questionnaire is your entire exam and is designed to elicit a range of specific information regarding each candidate's knowledge, abilities, and experience to effectively perform the duties relative to the classification(s). Candidates are responsible for reading all of the material provided prior to completing this questionnaire. Responses will be evaluated using predetermined rating criteria. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. Please answer questions completely since incomplete responses and omitted information cannot be considered and/or assumed. Resumes, letters of reference, and other materials **will not be evaluated or considered** as responses to items in the Training and Experience Evaluation.

(NOTE: Failure to meet the entrance requirements and/or to complete this evaluation accurately will result in elimination from this examination.)

*Candidates who fail to follow the instructions and/or **who solicit input or assistance from others to complete this questionnaire** will be eliminated from the examination.*

IT IS IMPORTANT THAT YOU RETAIN A COPY OF THIS TRAINING AND EXPERIENCE EVALUATION FOR YOUR RECORDS. The Department of Transportation will NOT provide you a copy of your Training and Experience Evaluation.

THIS AFFIRMATION MUST BE COMPLETED

I hereby certify and understand that the information provided by me (without assistance from others) on this Training and Experience Evaluation is true and complete to the best of my knowledge and contains no willful misrepresentation or falsifications. I understand this information may be verified. I also understand that if it is discovered that I have made any false representations, I will be removed from the examination process, removed from the list resulting from the examination, may not be allowed to compete in future examinations for State employment, and may be subject to prosecution for misdemeanor or felony offenses under California law. Additionally, State employees may have adverse action taken against them up to and including dismissal.

SIGNATURE: _____ **DATE:** _____

NAME (PRINT): _____

EXAMINATION TITLE: DECKHAND (FERRY BOAT)

The completed Training and Experience Evaluation can be mailed and/or personally hand delivered to:

**Department of Transportation
Exam Services (MS 86)
P.O. Box 168036
Sacramento, CA 95816-8036**

**File in person: Department of Transportation
1727 30th Street, 1st Floor
Sacramento, CA 95816
(916) 227- 7858**

Facsimile (FAX) or electronically mailed (e-mailed) Training and Experience Evaluation **will not** be accepted

**DECKHAND (FERRYBOAT) 5TR20
Training and Experience Evaluation**

Name: _____

Date: _____

PART I - EMPLOYMENT HISTORY

Instructions: Please describe your work experience as it relates to the **DECKHAND (FERRYBOAT) 5TR38** position. Begin with your most recent position. The *EXPERIENCE CODE* will be used in Part II to identify where you worked. You may include additional pages if necessary.

EXPERIENCE CODE A

Employer Name: _____

Employer Location: City: _____ State: _____

Dates of Employment: From: _____ To: _____

Supervisor: _____ Telephone Number: _____

EXPERIENCE CODE B

Employer Name: _____

Employer Location: City: _____ State: _____

Dates of Employment: From: _____ To: _____

Supervisor: _____ Telephone Number: _____

EXPERIENCE CODE C

Employer Name: _____

Employer Location: City: _____ State: _____

Dates of Employment: From: _____ To: _____

Supervisor: _____ Telephone Number: _____

EXPERIENCE CODE D

Employer Name: _____

Employer Location: City: _____ State: _____

Dates of Employment: From: _____ To: _____

Supervisor: _____ Telephone Number: _____

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PART II - WORK EXPERIENCE

INSTRUCTIONS

Step 1: In the *Experience Code* column, use the codes from PART I of this questionnaire to indicate where you performed the activity and/or acquired the task or knowledge. You may list more than one code per item, if applicable.

Step 2: For each item listed on pages 4 and 5, place an "X" in the column that most accurately represents the Experience you have AND the Amount of Time your experience represents.

SAMPLE

		CODE	EXPERIENCE	AMOUNT OF TIME						
		Experience Code(s)	I have had no training or experience with this task.	I have had training on this task, but no application on the job.	I have performed this task on the job under normal supervision.	I have performed this task independently	I possess less than one (1) year of experience.	I possess between one (1) to two (2) years of experience.	I possess between two (2) to three (3) years of experience.	I possess more than three (3) years of experience.
1.	<p>(Sample Item)</p> <p>Working with the traveling public in a professional, courteous, and cooperative manner</p>	A & C				X		X		

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PART II-WORK EXPERIENCE

PRINT NAME _____		CODE	EXPERIENCE				AMOUNT OF TIME			
<p>INSTRUCTIONS: In the <i>Experience Code</i> column, use the codes from <u>PART I</u> of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.</p> <p>Place an "X" in the column that most accurately represents the <u>Experience</u> you have <u>AND</u> the <u>Amount of Time</u> your experience represents.</p> <p>SECTION 1: Deckhand Experience</p>		Experience Code(s) (FROM PART I)	I have had no training or experience with this task.	I have had training on this task, but no application on the job.	I have performed this task on the job under normal supervision.	I have performed this task independently.	I possess less than one (1) year of experience.	I possess between one (1) to two (2) years of experience.	I possess between two (2) to three (3) years of experience.	I possess more than three (3) years of experience.
1.	Assisting in the loading and unloading of motor vehicles and passengers on a motor-driven vessel <i>Motor vehicles and passengers may include: pedestrian traffic, cyclists, motorcyclists, motor vehicles, etc.</i>									
2.	Monitoring deck to ensure proper procedures have been set while vessel is in motion or preparing to stop <i>Procedures may include: turning off motors, setting parking brakes, etc.</i>									
3.	Handling lines, electrical shore-power cords, fuel reels, and hoses for mooring vehicle to shore									
4.	Acting as a lookout to monitor potential obstacles in the direction of the vessel <i>Potential obstacles may include: debris, errant vessels, etc.</i>									
5.	Working with the traveling public in a professional, courteous, and cooperative manner									

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PART II-WORK EXPERIENCE (CONTINUED)

	CODE	EXPERIENCE	AMOUNT OF TIME						
<p>PRINT NAME _____</p> <p>INSTRUCTIONS: In the <i>Experience Code</i> column, use the codes from <u>PART I</u> of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.</p> <p>Place an "X" in the column that most accurately represents the Experience you have AND the Amount of Time your experience represents.</p> <p>SECTION 2: Safety and Health</p>	Experience Code(s) (FROM PART I)	I have had no training or experience with this task.	I have had training on this task, but no application on the job.	I have performed this task on the job under normal supervision.	I have performed this task independently.	I possess less than one (1) year of experience.	I possess between one (1) to two (2) years of experience.	I possess between two (2) to three (3) years of experience.	I possess more than three (3) years of experience.
1. Watching for hazardous materials, leakage, spills, or any environment encroachments while vessel is in use									
2. Guarding lead lines and ensuring passengers and vehicles are safely located within designated areas									
3. Enforcing safety rules and regulations to crew and passengers <i>Rules and regulations may include: no smoking, no open flames, etc.</i>									
4. Participating in training mandated by Code of Federal Regulations (CFR) <i>Training may include: Man Over Board training and Fire Drills</i>									
5. Performing routine cleaning and maintenance of deck, safety equipment, and vessel machinery									