

CALIFORNIA MILITARY DEPARTMENT
EXAMINATION ANNOUNCEMENT
Construction Supervisor I - 4899 –40311 – 6MI08

Department(s): MILITARY DEPARTMENT
Opening Date: MAY 05, 2016
Final Filing Date: MAY 19, – FINAL FILE DATE
Type of Examination: WRITTEN EXAMINATION
Salary: \$6719.00-\$8404.00

INTRODUCTION

This examination is a 100% Written Test examination.

It is anticipated that the Written Test examination will be held on May 20th, 2016. The location for the Written Test examination will be at Camp Roberts in (San Luis Obispo County). Please send your application in as soon as possible. If you have any further questions about this announcement please call Christine Murrell at (916) 854-3026.

EQUAL EMPLOYMENT OPPORTUNITY

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

DRUG-FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

WHO SHOULD APPLY?

Applicants who meet the **Minimum Qualifications** as stated on this bulletin may apply for and take this Written examination.

Once you have taken the Written Examination, you may not retake it for 12 months.

Where to Apply: Please complete an online State Application (Form STD 678) available from www.jobs.ca.gov and submit to department ONLY by mail or in person to the

following address: California Military Department, Attention State Personnel Testing, 9800 Goethe Road Box 27, Sacramento, CA 95826

SPECIAL TESTING ARRANGEMENTS

If you have a disability and/or need special testing arrangements you will be able to request a reasonable accommodation during the filing and self-scheduling process.

If you have questions, please contact:

Military Department

9800 Goethe Road

Sacramento, CA 95826

916-854-3310

California Relay Service or Telecommunications Device for the Deaf (TTY) (800) 735-2922

TTY is a telecommunications device that is reachable only from phones equipped with a TTY device.

ELIGIBLE LIST INFORMATION

An eligible list will be established by the State Military Department for use by the Military Department. The names of successful competitors will be merged onto the eligible list in order of final score regardless of test date. Eligibility expires 24 months after it is established. Competitors must then retake the Written Examination to re-establish eligibility. The list will be abolished 24 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

NOTE: All applicants must meet the education and/or experience requirements as stated on this examination bulletin as of the date the test is taken.

MINIMUM QUALIFICATIONS

Possession of a valid driver license of the appropriate class issued by the Department of Motor Vehicles.

(Applicants who do not possess the required license may be admitted to the examination, but must obtain the license before they will be considered eligible for appointment.) and Either I Experience: Two years of experience performing the duties of a Construction Inspector II in the California state service.

OR II

Experience: Four years' experience either:

1. As an architect's, engineer's, owner's, or construction manager's representative in technical inspection, supervision, **OR MANAGEMENT ON BUILDING CONSTRUCTION WORK INVOLVING THE** performance of increasingly complex duties and including two years in responsible charge on major building construction such as schools, hospitals, prisons, institutions, high-and mid-rise office buildings, or other comparable institutional or commercial buildings. Or

2. As a construction superintendent on major buildings such as schools, hospitals, prisons, institutions, high-and mid-rise office buildings, or other comparable institutional or commercial buildings.

(Experience in the California state service applied toward these experience requirements must include at least two years performing the duties of a Construction Inspector II.) and Education: Equivalent to graduation from college with major work in engineering or architecture.

(Additional qualifying experience may be substituted for the required education on the basis of two years of qualifying experience equaling one academic year of education.)

POSITION DESCRIPTION

Makes continuous inspections of the work on major building projects in the process of construction or supervises the construction contract work; maintains constant general inspection of the work as construction progresses; enforces contract and code requirements; makes decisions in the field relating to contract plans and specifications and the adequacy of materials, methods, and progress; coordinates the work of the various contractors, designers, regulatory and client agencies, and other State support staff on a project; keeps a diary of the important conditions and happenings on the job; approves the suitability of construction equipment; approves and monitors project schedules, including critical path schedules; takes samples of construction materials for testing; conducts tests and interprets the results of those tests; prepares monthly progress reports and initiates progress payments to contractors; prepares and maintains documentation on construction claim issues; initiates changes as necessary; corresponds with contractors; approves submittals of basic building materials; lays out and checks dimensions, lines, and levels; makes construction quantity calculations; keeps abreast of construction industry trends; and must drive from one site to another site, and on large sites, drive from one area to another area within the site.

EXAMINATION INFORMATION

WRITTEN EXAMINATION – Weighted 100%

Scope of Examination:

The examination will consist of a multiple choice written test weighted 100%. Candidates must attain an overall minimum score of 70% in order to be placed on the eligible list.

In addition to evaluating the competitors' relative abilities as demonstrated by quality and breadth of experience, the examination has been developed to measure relative to job demands, each competitor's knowledge and abilities listed in the "Knowledge and Abilities" section.

KNOWLEDGE AND ABILITIES

Knowledges:

Knowledge of: Materials, methods, and processes used in the construction of wood, steel frame, masonry, and concrete buildings; work of the various building trades; various codes and safety orders applicable to building construction; designing concrete mixes and proper methods of mixing, placing, and curing plain and reinforced concrete; mortar and grout mixes; methods of steel frame erection; reinforced concrete construction; forms and shoring; soils and soil compaction techniques; pile driving; structural engineering designs; plumbing, heating, ventilating, air conditioning, and electrical work.

Abilities:

Ability to: Detect poor quality building materials and workmanship utilizing visual inspection with knowledge of industry standards, code requirements, and test results; read, understand, and detect deviations from plans specifications by inspection; perform and interpret results from field tests; keep records of time and materials; calculate material quantities; analyze situations accurately and take effective action; prepare correspondence and write clear and comprehensive reports.

VETERANS' PREFERENCE

Veterans' Preference will be granted for this examination. Effective January 1, 2014, in accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, widow or widower of a veteran, or spouse of a 100 percent-disabled veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligibility list. This section shall not apply to any veteran who has been dishonorably discharged or released.

VETERANS

Persons retired from the United States military or honorably discharged from active duty shall be eligible to compete in promotional examinations for which they meet the minimum qualifications as prescribed by the class specification. Persons receiving passing scores shall have their names placed on the promotional eligibility lists resulting from these examinations. In evaluating minimum qualifications, related military experience shall be considered State civil service experience in a class deemed comparable by CalHR, based on the duties and responsibilities assigned (Section 18991).

For cases in which promotional examinations are given by more than one department for the same classification, the veteran shall select one department for which to compete. Once this selection is made, it cannot be changed for the duration of the promotional list eligibility established from the examination in which the veteran participated. Employees may request a transfer of list eligibility between departments in the same manner as provided for civil service employees (Section 18991).

CAREER CREDITS

Career Credits **will not** be added to the final score for this exam, because it does not meet the requirements to qualify for Career Credits.

CONTACT INFORMATION

If you have any questions concerning this announcement, please contact:

The Military Department, State Personnel Testing Division

9800 Goethe Road

Sacramento, CA 95827

916-854-3310 (Christine Murrell)

California Relay Service: (7-1-1)

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GENERAL INFORMATION

Applications are available at www.jobs.ca.gov and local offices of the Employment Development Department.

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements (minimum qualifications) does **assure** a place on the eligible list; however, your Written examination will be rated against a predetermined job-related rating, and all candidates will be ranked according to their scores.

The California Department of Military reserves the right to revise the examination plan to better meet the needs of the service, should the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules, and all competitors will be notified.

Candidates needing special testing arrangements due to a disability must mark the appropriate box on the application and contact the testing department.

Hiring Interview Scope: In a hiring interview, in addition to the scope described in this bulletin, the panel will consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight may be given to the breadth and recency of pertinent experience, and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of his/her experience. Evaluation of a candidate's personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development; and the progress he/she has made in his/her efforts toward self-development. For more information, you may refer to the classification specification.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history, and fingerprinting **will be required**.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin. The list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

Bulletin Revision Date: 5/5/2016