CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

HEALTH FACILITIES EVALUATOR NURSE
Agency Code: M599 Classification Code: 8011 Exam Code: 6PB64

Department: Department of Public Health
Opening Date: 9/21/2009 11:49:00 AM
Final Filing Date: Continuous
Type of Recruitment: Departmental Open
Salary: MONTHLY-RANGED-SALARY - $5346 - $7021
Employment Type: Permanent Full-time
Permanent Part-time
Permanent Intermittent
Limited Term Full-time
Limited Term Part-Time
Limited Term Intermittent

EQUAL EMPLOYMENT OPPORTUNITY
The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

DRUG FREE STATEMENT
It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.
WHO SHOULD APPLY
Applicants who meet the Minimum Qualifications as stated on this bulletin may apply for and take this Training and Experience Examination at any time.

Once you have taken the Training and Experience Examination, you may not retake it for six (6) months.

SPECIAL TESTING ARRANGEMENTS
If you have a disability and/or need special testing arrangements you will be able to request a reasonable accommodation during the filing and self-scheduling process.

If you have questions, please contact:
California Department of Human Resources Selection Division
1-866-844-8671
California Relay Service (7-1-1)
Telecommunications Device for the Deaf (TTY) (916) 654-6336
TTY is a telecommunications device that is reachable only from phones equipped with a TTY device.

ELIGIBLE LIST INFORMATION
An open, merged eligible list will be established by the Department of Public Health. The names of successful competitors will be merged onto the eligible list in order of final score regardless of test date. Eligibility expires twelve (12) months after it is established. Competitors must then retake the Training and Experience Examination to reestablish eligibility.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION
NOTE: All applicants must meet the education and/or experience requirements as stated on this examination bulletin as of the date the test is taken.

MINIMUM QUALIFICATIONS
Possession of the legal requirements to practice as a professional registered nurse in California (valid California Registered Nurse license). And

Either I
One year of professional nursing experience which includes a minimum of six months of administrative responsibility requiring definition and implementation of operational program policy for maintenance of nursing care standards. (Possession of a Bachelor of Science degree in Nursing may be substituted for the required administrative experience.) Experience in the California state service applied toward this requirement must be performing the duties of a class at a level of responsibility equivalent to that of Registered Nurse III.

OR II
Possession of a Master’s degree in a recognized health field (i.e., microbiology, laboratory technology, nursing, physical therapy, psychology, medical social work, or other health-related field) may be substituted for the required general (professional nursing) experience.
POSITION DESCRIPTION
This is the journeyperson level of the series. Incumbents conduct inspections, investigations, surveys, and evaluations of health facilities for conformity with licensing and certification requirements of the Department of Public Health and for compliance with State and Federal laws, rules, and regulations relating to medical care. Advise health facilities administrators and community agencies regarding State health facilities inspection, licensing, and certification programs. Primary responsibility is for enforcement of State and Federal laws, rules, and regulations pertaining to areas affecting total patient care such as nursing, physicians, restorative, pharmacy, social, dental and related services. Incumbents may act as team leaders and may assist in the training of new staff.

EXAMINATION INFORMATION
TRAINING AND EXPERIENCE EXAMINATION—Weighted 100%

The examination will consist of a Training and Experience Examination. To obtain a position on the eligibility list, a minimum score of 70% must be received. An applicant will receive his/her score upon completion of the Training and Experience Examination process.

SCOPE OF EXAMINATION
Knowledge of:
1. Principles and purposes of regulations governing health facilities and services.
2. Health facility organization, operation, and procedures.
3. Functions and techniques of health facility management, services, organizations, and standards for patient care.
4. Investigative methods and techniques and rules of evidence.
5. Types and usage of modern health facility building, furnishing, and equipment.
6. Medical terminology.
7. Data gathering techniques and research methods to ensure accuracy and defensibility of outcomes.

Ability to:
1. Collect and analyze data.
2. Participate effectively in conferences and training sessions.
3. Communicate effectively.
4. Establish and maintain effective working relationships.
5. Interpret and apply pertinent State and Federal laws, regulations, and rules.
6. Establish and maintain cooperative relationships with personnel in the health facility industry, within the Department, and with other community social and health agencies.

CAREER CREDITS
Career Credits will not be added to the final score for this exam, because it does not meet the requirements to qualify for Career Credits.
DISTINGUISHING CHARACTERISTICS

SPECIAL PERSONAL CHARACTERISTIC

Willingness to travel throughout the State.

CONTACT INFORMATION

If you have any questions concerning this announcement, please contact:

Phone number:
916-558-1753

GENERAL INFORMATION

Applications are available at www.jobs.ca.gov, State Personnel Board offices, and local offices of the Employment Development Department.

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be rated against a predetermined job-related rating, and all candidates who pass will be ranked according to their scores.

The California Department of Public Health reserves the right to revise the examination plan to better meet the needs of the service, should the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules, and all competitors will be notified.

Candidates needing special testing arrangements due to a disability must mark the appropriate box on the application and contact the testing department.

Hiring Interview Scope: In a hiring interview, in addition to the scope described in this bulletin, the panel will consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight may be given to the breadth and recency of pertinent experience, and evidence of the candidate’s ability to accept and fulfill increasing responsibilities than to the length of his/her experience. Evaluation of a candidate’s personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development; and the progress he/she has made in his/her efforts toward self-development. For more information, you may refer to the classification specification.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history, and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.
Veterans’ Preference: The California State Jobs’ website (www.jobs.ca.gov) has information on how to apply for Veterans’ Preference on their website and on the Application for Veterans’ Preference form (CalHR 1093) (https://jobs.ca.gov/PDF/SPB1093.pdf). Additional information is also available at the Department of Veterans Affairs website (http://www.cdva.ca.gov).

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD device.

The California Relay (Telephone) Service for the deaf or hearing impaired:
MCI from TDD: 1-800-735-2929 MCI from voice telephone: 1-800-735-2922
Sprint from TDD: 1-888-877-5378 Sprint from voice telephone: 1-888-877-5379

BULLETIN REVISED: 2/1/2018

FILING INSTRUCTIONS
Final File Date: Continuous

TAking the exam

When you click the link below, you will be directed to the Training and Experience Examination. At the end of the Training and Experience Examination, it will be instantly scored upon your request.

Click here to go to the Training and Experience Examination for Health Facilities Evaluator Nurse.