

**CALTRANS
OFFICE OF EXAMINATION SERVICES**

**Senior Landscape Architect, Caltrans – 8TR45
Training and Experience Evaluation**

The **SENIOR LANDSCAPE ARCHITECT, CALTRANS** examination is being given on a Departmental Promotional basis. This examination will consist solely of this self-assessment Training and Experience (T&E) Evaluation.

This T&E Evaluation is designed to elicit a range of specific information regarding each candidate's knowledge, abilities, and experience to effectively perform the duties relative to the classification. Candidates are responsible for reading all of the material provided prior to completing this evaluation. Responses will be evaluated using predetermined rating criteria. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. Please answer questions completely since incomplete responses and omitted information cannot be considered and/or assumed. *Resumes, letters of reference, and other materials **will not be evaluated or considered*** as responses to items in the T&E Evaluation.

NOTE: Failure to meet the entrance requirements and/or to complete this evaluation accurately will result in elimination from this examination. *Candidates who fail to follow the instructions and/or **who solicit input or assistance from others to complete this evaluation** will be eliminated from the examination.*

IT IS IMPORTANT THAT YOU RETAIN A COPY OF THIS T&E EVALUATION FOR YOUR RECORDS. Caltrans will NOT provide you a copy of your T&E Evaluation.

THIS AFFIRMATION MUST BE COMPLETED

I hereby certify and understand that the information provided by me (without assistance from others) on this Training and Experience Evaluation is true and complete to the best of my knowledge and contains no willful misrepresentation or falsifications. I understand this information may be verified. I also understand that if it is discovered that I have made any false representations, I will be removed from the examination process, removed from the list resulting from the examination, may not be allowed to compete in future examinations for State employment, and may be subject to prosecution for misdemeanor or felony offenses under California law. Additionally, State employees may have adverse action taken against them up to and including dismissal.

SIGNATURE: _____ **DATE:** _____

NAME (PRINT): _____

EXAMINATION TITLE: SENIOR LANDSCAPE ARCHITECT, CALTRANS

The completed Training and Experience Evaluation and Standard State Application (STD.678) must be submitted electronically to <https://www.surveymonkey.com/r/SeniorLandscapeArchitect> or be mailed or personally hand delivered to:

**File by Mail: Caltrans
Examination Services (MS 86)
P.O. Box 168036
Sacramento, CA 95816-8036**

**File in person: Caltrans
Examination Services (MS 86)
1727 30th Street, 1st Floor
Sacramento, CA 95816**

Facsimile (FAX) or electronically mailed (e-mailed) T&E Evaluations **will not** be accepted. **Failure to submit your T&E Evaluation will result in elimination from the examination process.**

SENIOR LANDSCAPE ARCHITECT, CALTRANS – 8TR45
Training and Experience Evaluation

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION



Caltrans

CONDITIONS OF EMPLOYMENT

Division of Human Resources – Exam and Recruitment Services
PM-EX-0631 (Rev. 01/2015)

EXAMINATION TITLE

SENIOR LANDSCAPE ARCHITECT, CALTRANS

EXAMINATION CODE

8TR45

DATE

CANDIDATE NAME – (PLEASE PRINT – *(Last Name, First Name, Middle Initial)*)

If you are successful in this examination, your name will be placed on an active employment list for the location you select and referred to fill vacancies according to the conditions you specify on this form.

PLEASE CHECK THE BOX NEXT TO THE DISTRICT(S) WHERE YOU WISH TO WORK.

- | | |
|--|--|
| <input type="checkbox"/> DISTRICT 1 – EUREKA | <input type="checkbox"/> DISTRICT 7 – LOS ANGELES |
| <input type="checkbox"/> DISTRICT 2 – REDDING | <input type="checkbox"/> DISTRICT 8 – SAN BERNARDINO |
| <input type="checkbox"/> DISTRICT 3 – MARYSVILLE | <input type="checkbox"/> DISTRICT 9 – BISHOP |
| <input type="checkbox"/> DISTRICT 4 – OAKLAND | <input type="checkbox"/> DISTRICT 10 – STOCKTON |
| <input type="checkbox"/> DISTRICT 5 – SAN LUIS OBISPO | <input type="checkbox"/> DISTRICT 11 – SAN DIEGO |
| <input type="checkbox"/> DISTRICT 6 – FRESNO | <input type="checkbox"/> DISTRICT 12 – IRVINE |
| <input type="checkbox"/> HEADQUARTERS (3400) – SACRAMENTO Note: District 3 does not include Sacramento | |

PLEASE CHECK ONE BOX ONLY NEXT TO THE TYPE OF APPOINTMENT YOU WILL ACCEPT.

- A11 PERMANENT OR TEMPORARY – FULL TIME, PART TIME, OR INTERMITTENT
- C55 PERMANENT OR TEMPORARY – FULL TIME ONLY
- M44 PERMANENT OR TEMPORARY – PART TIME OR INTERMITTENT ONLY
- D58 PERMANENT ONLY – FULL TIME ONLY
- K85 TEMPORARY ONLY – FULL TIME ONLY
- R41 PERMANENT – PART TIME OR INTERMITTENT OR TEMPORARY – FULL TIME, PART TIME, OR INTERMITTENT

Privacy Statement

Please notify the Caltrans promptly of any changes in your address or availability for employment.

SENIOR LANDSCAPE ARCHITECT, CALTRANS – 8TR45
Training and Experience Evaluation

PART I - EMPLOYMENT HISTORY

Instructions: Please describe your work experience (including internships or any unpaid educational activities) as it relates to the **SENIOR LANDSCAPE ARCHITECT, CALTRANS** classification. Begin with your most recent position. The **EXPERIENCE CODE** will be used in Part II to identify where you worked. You may include additional pages if necessary.

EXPERIENCE CODE A

Company / State Agency: _____ Job Title: _____
Employer Location: City: _____ State: _____
Dates of Employment: From: _____ To: _____
Supervisor: _____ Telephone Number: _____

EXPERIENCE CODE B

Company / State Agency: _____ Job Title: _____
Employer Location: City: _____ State: _____
Dates of Employment: From: _____ To: _____
Supervisor: _____ Telephone Number: _____

EXPERIENCE CODE C

Company / State Agency: _____ Job Title: _____
Employer Location: City: _____ State: _____
Dates of Employment: From: _____ To: _____
Supervisor: _____ Telephone Number: _____

EXPERIENCE CODE D

Company / State Agency: _____ Job Title: _____
Employer Location: City: _____ State: _____
Dates of Employment: From: _____ To: _____
Supervisor: _____ Telephone Number: _____

SENIOR LANDSCAPE ARCHITECT, CALTRANS – 8TR45
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PART II – WORK EXPERIENCE

INSTRUCTIONS

Step 1: In the *Education/Experience Code* column, use the codes from PART I of this questionnaire to indicate where you performed the activity and/or acquired the task or knowledge. You may list more than one code per item, if applicable.

Step 2: For each item listed on pages 5 - 16, place an “X” in the column(s) that most accurately represents the Level of Knowledge and Experience you have AND the Amount of Time your experience represents.

SAMPLE

		Amount of Time													
Level of Knowledge and Experience: In the <u>Experience Code(s)</u> column, use the codes from <u>PART I</u> of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable. Amount of Time: Place an “X” in the column(s) that most accurately represents the <u>Amount of Time</u> each level of your experience represents. (Leave columns blank that do not apply to you). SECTION: Core Tasks		I possess less than 1 year of knowledge or experience performing this task.	I possess at least 1 year but less than 2 years of knowledge or experience performing this task.	I possess at least 2 years but less than 3 years of knowledge or experience performing this task.	I possess at least 3 years but less than 4 years of knowledge or experience performing this task.	I possess 4 years or more knowledge or experience performing this task.									
1	Applying principles of landscape architecture to transportation projects														
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%; padding: 5px;">Experience Code(s)</th> <th style="padding: 5px;">Level of Knowledge and Experience</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;"></td> <td style="padding: 5px;">I have no knowledge of how to perform this task or what it may entail.</td> </tr> <tr> <td style="padding: 5px;"></td> <td style="padding: 5px;">I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.</td> </tr> <tr> <td style="padding: 5px; text-align: center;">A</td> <td style="padding: 5px;">I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.</td> </tr> <tr> <td style="padding: 5px; text-align: center;">B&C</td> <td style="padding: 5px;">I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.</td> </tr> </tbody> </table>	Experience Code(s)	Level of Knowledge and Experience		I have no knowledge of how to perform this task or what it may entail.		I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.	A	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.	B&C	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.				
Experience Code(s)	Level of Knowledge and Experience														
	I have no knowledge of how to perform this task or what it may entail.														
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.														
A	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.														
B&C	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.														
				X											
					X										

**SENIOR LANDSCAPE ARCHITECT, CALTRANS – 8TR45
Training and Experience Evaluation**

Amount of Time

Level of Knowledge and Experience: In the **Experience Code(s)** column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

Amount of Time: Place an “X” in the column(s) that most accurately represents the **Amount of Time** each level of your experience represents. (Leave columns blank that do not apply to you).

SECTION: Core Tasks

		I possess less than 1 year of knowledge or experience performing this task.	I possess at least 1 year but less than 2 years of knowledge or experience performing this task.	I possess at least 2 years but less than 3 years of knowledge or experience performing this task.	I possess at least 3 years but less than 4 years of knowledge or experience performing this task.	I possess 4 years or more knowledge or experience performing this task.
1						
Applying principles of landscape architecture to transportation projects						
Experience Code(s)	Level of Knowledge and Experience					
	I have no knowledge of how to perform this task or what it may entail.					
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.					
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.					
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.					
2						
Performing large scale site analysis and strategic planning						
Experience Code(s)	Level of Knowledge and Experience					
	I have no knowledge of how to perform this task or what it may entail.					
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.					
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.					
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.					

**SENIOR LANDSCAPE ARCHITECT, CALTRANS – 8TR45
Training and Experience Evaluation**

Amount of Time

<p>Level of Knowledge and Experience: In the Experience Code(s) column, use the codes from PART I of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.</p> <p>Amount of Time: Place an “X” in the column(s) that most accurately represents the Amount of Time each level of your experience represents. (Leave columns blank that do not apply to you).</p> <p>SECTION: Core Tasks</p>			I possess less than 1 year of knowledge or experience performing this task.	I possess at least 1 year but less than 2 years of knowledge or experience performing this task.	I possess at least 2 years but less than 3 years of knowledge or experience performing this task.	I possess at least 3 years but less than 4 years of knowledge or experience performing this task.	I possess 4 years or more knowledge or experience performing this task.
3 Applying knowledge of landscape maintenance procedures and techniques to support sustainable roadsides							
	Experience Code(s)	Level of Knowledge and Experience					
		I have no knowledge of how to perform this task or what it may entail.					
		I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.					
		I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.					
		I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.					
4 Implementing principles of program and project management							
	Experience Code(s)	Level of Knowledge and Experience					
		I have no knowledge of how to perform this task or what it may entail.					
		I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.					
		I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.					
		I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.					

**SENIOR LANDSCAPE ARCHITECT, CALTRANS – 8TR45
Training and Experience Evaluation**

Amount of Time

Level of Knowledge and Experience: In the **Experience Code(s)** column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

Amount of Time: Place an “X” in the column(s) that most accurately represents the **Amount of Time** each level of your experience represents. (Leave columns blank that do not apply to you).

SECTION: Core Tasks

		I possess less than 1 year of knowledge or experience performing this task.	I possess at least 1 year but less than 2 years of knowledge or experience performing this task.	I possess at least 2 years but less than 3 years of knowledge or experience performing this task.	I possess at least 3 years but less than 4 years of knowledge or experience performing this task.	I possess 4 years or more knowledge or experience performing this task.
5						
Implementing principles of project resource budgeting and cost control						
Experience Code(s)	Level of Knowledge and Experience					
	I have no knowledge of how to perform this task or what it may entail.					
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.					
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.					
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.					
6						
Performing all phases of project development including familiarity with project initiation and project approval documents						
Experience Code(s)	Level of Knowledge and Experience					
	I have no knowledge of how to perform this task or what it may entail.					
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.					
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.					
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.					

**SENIOR LANDSCAPE ARCHITECT, CALTRANS – 8TR45
Training and Experience Evaluation**

Amount of Time

<p>Level of Knowledge and Experience: In the Experience Code(s) column, use the codes from PART I of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.</p> <p>Amount of Time: Place an “X” in the column(s) that most accurately represents the Amount of Time each level of your experience represents. (Leave columns blank that do not apply to you).</p> <p>SECTION: Core Tasks</p>			I possess less than 1 year of knowledge or experience performing this task.	I possess at least 1 year but less than 2 years of knowledge or experience performing this task.	I possess at least 2 years but less than 3 years of knowledge or experience performing this task.	I possess at least 3 years but less than 4 years of knowledge or experience performing this task.	I possess 4 years or more knowledge or experience performing this task.
7	Developing and administering construction contracts and documents (e.g., plans, specifications, estimates, contract change orders, claims, etc.)						
	Experience Code(s)	Level of Knowledge and Experience					
		I have no knowledge of how to perform this task or what it may entail.					
		I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.					
		I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.					
		I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.					
8	Developing projects to comply with Federal (NEPA) and State (CEQA) environmental policies and procedures						
	Experience Code(s)	Level of Knowledge and Experience					
		I have no knowledge of how to perform this task or what it may entail.					
		I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.					
		I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.					
		I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.					

**SENIOR LANDSCAPE ARCHITECT, CALTRANS – 8TR45
Training and Experience Evaluation**

Amount of Time

Level of Knowledge and Experience: In the **Experience Code(s)** column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

Amount of Time: Place an “X” in the column(s) that most accurately represents the **Amount of Time** each level of your experience represents. (Leave columns blank that do not apply to you).

SECTION: Technical Tasks

		I possess less than 1 year of knowledge or experience performing this task.	I possess at least 1 year but less than 2 years of knowledge or experience performing this task.	I possess at least 2 years but less than 3 years of knowledge or experience performing this task.	I possess at least 3 years but less than 4 years of knowledge or experience performing this task.	I possess 4 years or more knowledge or experience performing this task.
9	Performing tasks requiring knowledge of the cultural requirements of native and ornamental plant materials					
	Experience Code(s)					
	Level of Knowledge and Experience					
	I have no knowledge of how to perform this task or what it may entail.					
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.					
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.					
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.					
10	Incorporating design features and roadside treatments to improve worker safety					
	Experience Code(s)					
	Level of Knowledge and Experience					
	I have no knowledge of how to perform this task or what it may entail.					
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.					
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.					
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.					

SENIOR LANDSCAPE ARCHITECT, CALTRANS – 8TR45
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Amount of Time

Level of Knowledge and Experience: In the **Experience Code(s)** column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

Amount of Time: Place an “X” in the column(s) that most accurately represents the **Amount of Time** each level of your experience represents. (Leave columns blank that do not apply to you).

SECTION: Technical Tasks

11 Ensuring landscape architectural projects are designed in compliance with Americans with Disabilities Act (ADA)

Experience Code(s)	Level of Knowledge and Experience
	I have no knowledge of how to perform this task or what it may entail.
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.

12 Incorporating design features to reduce soil erosion and improve storm water quality

Experience Code(s)	Level of Knowledge and Experience
	I have no knowledge of how to perform this task or what it may entail.
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.

I possess less than 1 year of knowledge or experience performing this task.	I possess at least 1 year but less than 2 years of knowledge or experience performing this task.	I possess at least 2 years but less than 3 years of knowledge or experience performing this task.	I possess at least 3 years but less than 4 years of knowledge or experience performing this task.	I possess 4 years or more knowledge or experience performing this task.

**SENIOR LANDSCAPE ARCHITECT, CALTRANS – 8TR45
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Amount of Time

Level of Knowledge and Experience: In the **Experience Code(s)** column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

Amount of Time: Place an “X” in the column(s) that most accurately represents the **Amount of Time** each level of your experience represents. (Leave columns blank that do not apply to you).

SECTION: Technical Tasks

13 Designing landform and / or contour grading plans to integrate with the surrounding environment

Experience Code(s)	Level of Knowledge and Experience
	I have no knowledge of how to perform this task or what it may entail.
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.

14 Designing projects with Complete Street features to ensure safe and comfortable mobility for all users (pedestrians, bicyclists transit riders and motorists)

Experience Code(s)	Level of Knowledge and Experience
	I have no knowledge of how to perform this task or what it may entail.
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.

I possess less than 1 year of knowledge or experience performing this task.	I possess at least 1 year but less than 2 years of knowledge or experience performing this task.	I possess at least 2 years but less than 3 years of knowledge or experience performing this task.	I possess at least 3 years but less than 4 years of knowledge or experience performing this task.	I possess 4 years or more knowledge or experience performing this task.

SENIOR LANDSCAPE ARCHITECT, CALTRANS – 8TR45
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Amount of Time

Level of Knowledge and Experience: In the **Experience Code(s)** column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

Amount of Time: Place an “X” in the column(s) that most accurately represents the **Amount of Time** each level of your experience represents. (Leave columns blank that do not apply to you).

SECTION: Technical Tasks

15 Employing irrigation practices and techniques to conserve water resources and comply with Model Water Efficient Landscape Ordinance (MWELO)

Experience Code(s)	Level of Knowledge and Experience
	I have no knowledge of how to perform this task or what it may entail.
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.

16 Integration of aesthetics to improve visual quality and enhance livability of surrounding communities

Experience Code(s)	Level of Knowledge and Experience
	I have no knowledge of how to perform this task or what it may entail.
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.

I possess less than 1 year of knowledge or experience performing this task.	I possess at least 1 year but less than 2 years of knowledge or experience performing this task.	I possess at least 2 years but less than 3 years of knowledge or experience performing this task.	I possess at least 3 years but less than 4 years of knowledge or experience performing this task.	I possess 4 years or more knowledge or experience performing this task.

**SENIOR LANDSCAPE ARCHITECT, CALTRANS – 8TR45
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Amount of Time

Level of Knowledge and Experience: In the **Experience Code(s)** column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

Amount of Time: Place an “X” in the column(s) that most accurately represents the **Amount of Time** each level of your experience represents. (Leave columns blank that do not apply to you).

SECTION: Technical Tasks

17 Performing Visual Impact Assessments to determine environmental impacts

		Amount of Time				
Experience Code(s)	Level of Knowledge and Experience	I possess less than 1 year of knowledge or experience performing this task.	I possess at least 1 year but less than 2 years of knowledge or experience performing this task.	I possess at least 2 years but less than 3 years of knowledge or experience performing this task.	I possess at least 3 years but less than 4 years of knowledge or experience performing this task.	I possess 4 years or more knowledge or experience performing this task.
	I have no knowledge of how to perform this task or what it may entail.					
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.					
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.					
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.					

- Continue to next page -

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Amount of Time

Level of Knowledge and Experience: In the **Experience Code(s)** column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

Amount of Time: Place an “X” in the column(s) that most accurately represents the **Amount of Time** each level of your experience represents. (Leave columns blank that do not apply to you).

SECTION: Skills and Experience Tasks

18 Leading a multi-disciplinary team performing landscape architectural work

Experience Code(s)	Level of Knowledge and Experience
	I have no knowledge of how to perform this task or what it may entail.
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.

19 Evaluating employee performance utilizing various tools and techniques (e.g., one-on-ones, developmental plans, performance reviews, annual assessments, etc.)

Experience Code(s)	Level of Knowledge and Experience
	I have no knowledge of how to perform this task or what it may entail.
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.

I possess less than 1 year of knowledge or experience performing this task.	I possess at least 1 year but less than 2 years of knowledge or experience performing this task.	I possess at least 2 years but less than 3 years of knowledge or experience performing this task.	I possess at least 3 years but less than 4 years of knowledge or experience performing this task.	I possess 4 years or more knowledge or experience performing this task.

**SENIOR LANDSCAPE ARCHITECT, CALTRANS – 8TR45
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Amount of Time

<p>Level of Knowledge and Experience: In the Experience Code(s) column, use the codes from PART I of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.</p> <p>Amount of Time: Place an “X” in the column(s) that most accurately represents the Amount of Time each level of your experience represents. (Leave columns blank that do not apply to you).</p> <p>SECTION: Skills and Experience Tasks</p>		<p>I possess less than 1 year of knowledge or experience performing this task.</p>	<p>I possess at least 1 year but less than 2 years of knowledge or experience performing this task.</p>	<p>I possess at least 2 years but less than 3 years of knowledge or experience performing this task.</p>	<p>I possess at least 3 years but less than 4 years of knowledge or experience performing this task.</p>	<p>I possess 4 years or more knowledge or experience performing this task.</p>
20	Acting as a subject matter expert to develop guidance materials or training for project development staff					
	Experience Code(s)	Level of Knowledge and Experience				
		I have no knowledge of how to perform this task or what it may entail.				
		I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.				
		I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.				
		I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.				

- Continue to next page -

**SENIOR LANDSCAPE ARCHITECT, CALTRANS – 8TR45
Training and Experience Evaluation**

Amount of Time

Level of Knowledge and Experience: In the **Experience Code(s)** column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

Amount of Time: Place an “X” in the column(s) that most accurately represents the **Amount of Time** each level of your experience represents. (Leave columns blank that do not apply to you).

SECTION: Skills and Experience Tasks

21 Acting for a supervisor in their absence

		Amount of Time				
Experience Code(s)	Level of Knowledge and Experience	I possess less than 2 weeks of knowledge or experience performing this task.	I possess at least 2 weeks but less than 1 month of knowledge or experience performing this task.	I possess at least 1 month but less than 3 months of knowledge or experience performing this task.	I possess at least 3 months but less than 6 months of knowledge or experience performing this task.	I possess 6 months or more knowledge or experience performing this task.
	I have no knowledge of how to perform this task or what it may entail.					
	I have some knowledge of how to perform this task, but may require additional instructions to apply my knowledge efficiently.					
	I possess a sufficient knowledge level that would allow me to perform this task successfully in routine situations.					
	I possess an advanced knowledge and experience level to the extent that I could efficiently perform this task under the majority of circumstances or situations encountered.					