



Maintenance Worker, District Fairs

Exam Code: 9FAMW

Department: California Department of Food & Agriculture
Exam Type: Departmental, Open
Opening Date: Continuous
Locations: Statewide

CLASSIFICATION DETAILS

Maintenance Worker – \$4,179.00 - \$4,812.00 per month.

View the [class specifications](#) for Maintenance Worker, District Fairs

APPLICATION INSTRUCTIONS

Applications will be accepted on a continuous basis.

Cut-Off Dates for processing are: 04/05/2024
07/05/2024
10/04/2024

Who Should Apply:

Applicants who meet the minimum qualifications as stated on this examination bulletin. All applicants must meet the education and/or experience requirements by the cut-off date. Once you have taken this examination, you make not retake it for **twelve (12) months**.

How to Apply:

Emailed applications are preferred. Submit your completed Examination/Employment Application (STD. 678) **AND** your completed Supplemental Application (located at the bottom of this bulletin) via email at exams@cdfa.ca.gov. Please include Exam Code: **9FAMW** in the subject line of your email. Emailed applications must be received no later than 11:59 pm Pacific Time on the cut-off date.

You may also submit your completed Examination/Employment Application (STD. 678) **AND** Supplemental Application by mail, parcel delivery, or courier service to:

Exam Code: **9FAMW**
California Department of Food and Agriculture
Examination Unit, Attention: **Casey Gates**
1220 N Street, Room 242
Sacramento, CA 95814

Completed applications and all required documents must be received or postmarked by the cut-off date. If an application is received after the cut-off date with a late or missing postmark, the application is considered late and will be included in the next cut-off date for processing. **It is the applicant's responsibility to submit their application packet on time and if applying by U.S. mail, ensure the envelope is properly postmarked and if applying via parcel or courier service, ensure it contains proof of timely deposit with the service. Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes, available at the USPS, are not considered postmark dates for the purpose of determining timely filing of applications.** Also note:

- The Examination / Employment Application (STD. 678) is available through your [CalCareer account](#).
- The STD. 678 **must include** "to" and "from" dates (month/day/year) and hours worked. STD. 678s received without this information may be rejected.
- Resumes **will not be accepted** in lieu of a completed STD. 678.
- Your signature on your STD. 678 indicates you have read, understand, and possess the basic qualifications required.

DO NOT SUBMIT EXAMINATION / EMPLOYMENT APPLICATIONS (STD. 678) OR SUPPLEMENTAL APPLICATIONS TO THE CALIFORNIA DEPARTMENT OF HUMAN RESOURCES (CalHR).

MINIMUM QUALIFICATIONS

All applicants must meet the education and/or experience requirements as stated on this exam bulletin to be accepted into the examination. Part-time or full-time jobs, whether paid or volunteer positions and inside or outside California state service, will count toward experience.

Maintenance Worker, District Fairs

Either I

Six months' experience in the California state service performing the duties of a Fairground Attendant, District Fairs.

Or II

One year of experience in the California state service performing the duties of a Service Assistant (Maintenance) or one-year experience as a Corps member with the California Conservation Corps performing maintenance related duties.

Or III

One year of experience in construction, building repair, or mechanical trades work.

POSITION DESCRIPTION

This is the entry and journey level. Incumbents perform a variety of building and grounds maintenance tasks and may lead a crew of unskilled workers. Incumbents perform a wide variety of maintenance functions necessary to maintain and operate the facilities of the District Agricultural Associations. Maintenance work performed includes the following: painting; carpentry; plumbing; electrical work; landscaping; mechanical and equipment repairs; operating equipment such as tractors, dump trucks, blowers, sweepers, loaders, forklifts; janitorial functions; ordering and record keeping of supplies; installing blacktop and grade; cement work, brick work; setting up and/or installing temporary structures or events; roofing; digging irrigation ditches; preventing entry of unauthorized persons, and in the largest fairs, maintaining the race track.

EXAMINATION SCOPE

This examination consists of the following components:

Supplemental Application – Weighted 100% of the final score

EXAMINATION INTERVIEWS WILL NOT BE HELD. To obtain a position on the eligible list, applicants must achieve a minimum rating of 70.00% on the Supplemental Application.

The Supplemental Application is designed to elicit a range of specific information regarding each candidate's knowledge, skill, abilities, and potential to effectively perform the duties relative to the classification. Candidates who meet the minimum qualifications will have their Supplemental Application rated and successful candidates will be placed on an eligible list.

SUBMISSION OF THE SUPPLEMENTAL APPLICATION IS MANDATORY. Candidates who do not submit a completed Supplemental Application will be eliminated from this examination.

In addition to evaluating applicants' relative knowledge, skills, and ability, as demonstrated by quality and breadth of education and/or experience, emphasis in each exam component will be measuring competitively, relative to job demands, each applicant's:

Knowledge of:

1. Common methods, practices, materials, and equipment used in construction, general maintenance, and repair work of buildings including electrical, carpentry, mechanical, plumbing, painting, welding, machine repair, landscaping, and grounds maintenance.

Ability to:

1. Communicate at a level required for successful job performance, maintain cooperative relations with the general public and co-workers, demonstrate mechanical aptitude, operate a variety of tools and equipment, and lead a crew of fair workers.

Special Personal Characteristics:

Willingness to work irregular hours or odd shifts on occasion.

Additional Desirable Qualifications:

Equivalent to completion of the twelfth grade. Possession of a valid California driver's license. Applicants who do not possess this license will be admitted to the examination but must secure the license prior to appointment. Additional experience in grounds maintenance work.

ELIGIBLE LIST INFORMATION

A departmental, open eligible list for the **Maintenance Worker, District Fairs** classification will be established for:

California Department of Food and Agriculture (CDFA).

The names of **successful** competitors will be merged onto the eligible list in order of final score regardless of exam date. Eligibility expires **twelve (12) months** after it is established unless the needs of the service and conditions of the list warrant a change in this period. Applicants must then retake the examination to reestablish eligibility.

Veterans' Preference **will be granted** for this examination. In accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, or widow or widower of a veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligible list.

Veterans' status is verified by the California Department of Human Resources (CalHR). Information on this program and [the Veterans' Preference Application](#) (CalHR 1093) is available online. Additional information on veteran benefits is available at the Department of Veterans Affairs.

Career Credits will not be added to the final score of this examination, because it does not meet the requirements to qualify for Career Credits.

EXAMINATION INFORMATION

Cut-offs for this examination are:

April 5, 2024
July 5, 2024
October 4, 2024

Candidates must complete and return the **Maintenance Worker, District Fairs** Supplemental Application along with their Examination Application (STD. 678). Candidates who meet the minimum qualifications will have their Supplemental Application rated.

All applicants must meet the minimum qualifications for this examination by the cut-off date.

Special Testing Arrangements:

If you require assistance or alternative testing arrangements due to a disability, please contact the testing department listed in the Contact Information section of this bulletin.

CONTACT INFORMATION

If you have questions concerning this examination bulletin, please contact:

California Department of Food and Agriculture

Examination Unit, Attention: **Casey Gates**

Exam Code: **9FAMW**

1220 N Street, Room 242

Sacramento, CA 95814

Phone: 916-654-0790

casey.gates@cdfa.ca.gov

California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice)

TTY is a Telecommunications Device for the Deaf and is reachable only from phones equipped with a TTY Device.

EQUAL OPPORTUNITY EMPLOYER

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.

DRUG-FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

GENERAL INFORMATION

Examination and/or Employment Application (STD. 678) forms are available at the California Department of Human Resources, local offices of the Employment Development Department, and through your [CalCareer Account](#).

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not

assure a place on the eligible list. Your performance in the examination described in this bulletin will be rated against a predetermined job-related rating, and all applicants who pass will be ranked according to their score.

The California Department of Food and Agriculture reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and applicants will be notified.

For an examination without a written feature, it is the candidate's responsibility to contact the California Department of Food and Agriculture Examinations Unit at (916) 654-0790 three (3) weeks after the final filing date if they have not received their notice.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. If an offer of employment is made, a medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in from one (1) to four (4) years unless otherwise stated on this bulletin.

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the competitor is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE
SUPPLEMENTAL APPLICATION
MAINTENANCE WORKER, DISTRICT FAIRS**

The California Department of Food and Agriculture's (CDFA) Maintenance Worker, District Fairs examination is being given on an Open/Statewide Continuous Filing basis. This examination will consist solely of this Supplemental Application.

This Supplemental Application is designed to elicit a range of specific information regarding each candidate's knowledge, skills, abilities, and experience to effectively perform the duties relative to the classification. Candidates are responsible for reading all the material provided prior to completing the questionnaire. The information you provide will be evaluated using predetermined rating criteria. This Supplemental Application will account for 100% of the weight of your examination for this classification. To obtain a position on the eligible list, a minimum rating of 70% must be attained. If successful, your name will be merged onto a list based on your final score.

Resumes, letters of reference, and other materials will not be evaluated or considered as responses to items in the Supplemental Application.

A "631 Location Preference Form" is included in this Supplemental Application to allow you to select the location(s) in which you are interested in working. You will not be scored on the "631 Location Preference Form".

NOTE: FAILURE TO COMPLETE THIS SUPPLEMENTAL APPLICATION ACCURATELY AND PROPERLY WILL RESULT IN YOUR ELIMINATION FROM THIS EXAMINATION.

THIS AFFIRMATION MUST BE COMPLETED:

I hereby certify and understand the information provided by me on this Supplemental Application is true and complete to the best of my knowledge and contains no willful misrepresentation or falsifications. I understand this information may be verified at any time. I also understand if it is discovered I have made any false representations, I will be removed from the examination process, removed from the list resulting from this examination, and may not be allowed to compete in future examinations for State employment and I may be subject to prosecution for misdemeanor or felony offenses under California Law. Additionally, State employees may have adverse action taken against them up to and including dismissal.

Your signature (Required): _____ **Date:** _____

Print your name (Required): _____

Your supplemental application will not be scored if you do not provide your name.

Submit your completed Supplemental Application AND your Examination / Employment Application (STD. 678) (include "9FAMW" on your STD. 678), via email at exams@cdfa.ca.gov. You may also mail, apply in person, use parcel delivery, or courier service:

Examination Unit, Attention: Casey Gates
California Department of Food and
Agriculture 1220 N Street, Room 242
Sacramento, CA 95814

MAINTENANCE WORKER, DISTRICT FAIRS

PART I WILLINGNESS:

The following questions are job requirements. Please read each question carefully and respond by **marking either YES or NO** for the following two (2) questions. If you are not willing or unable to comply with some or all of the following job requirements, it may be grounds for elimination from the examination process.

Not providing a response to an item will be considered a “NO” response.

1. Are you willing to work irregular hours? ☐ YES ☐ NO
2. Are you willing to work odd shifts on occasion? ☐ YES ☐ NO

If you answered “NO” to any of the above “WILLINGNESS” questions, please explain why below.

MAINTENANCE WORKER, DISTRICT FAIRS

PART II

- A = No experience in this area
 B = 1 month– 6 months in this area
 C = 6 months – 1 year in this area
 D = 1 year – 2 years in this area
 E = 2 years or more in this area

		A	B	C	D	E
	Instructions: For each item listed below in rows "1 through 17", place ONE "X" in the column which most accurately represents the experience you have with the following tasks. NOTE: Credit will not be given for items not marked.	No Experience in this area	1 month – 6 months in this area	6 months – 1 year in this area	1 year – 2 years in this area	2 years or more in this area
	General Maintenance:					
1	Paint interior walls					
2	Paint exterior walls					
3	Repair interior walls					
4	Repair exterior walls					
5	Electrical					
6	Carpentry					
7	Install plumbing fixtures					
8	Install plumbing water lines					
9	Repair plumbing fixtures					
10	Repair water lines					
11	Perform mechanical repairs on vehicles and equipment					
12	Janitorial maintenance					
13	Welding					
14	Mix and pour cement					
	Landscaping:					
15	Installation of sprinklers					
16	Programming of timers					
17	Pruning of trees, shrubs, flowers, etc.					

MAINTENANCE WORKER, DISTRICT FAIRS

		A	B	C	D	E
	Instructions: For each item listed below in rows "18 through 30", place ONE "X" in the column which most accurately represents the experience you have with the following tasks. NOTE: Credit will not be given for items not marked.	No Experience in this area	1 month – 6 months in this area	6 months – 1 year in this area	1 year – 2 years in this area	2 years or more in this area
	Experience operating the following equipment:					
18	Forklift					
19	Tractor					
20	Man lift					
21	Backhoe					
22	Dump truck					
23	Hand tools					
24	Power tools					
25	Maintaining equipment (fluid levels, basic overall assessment)					
	Communication:					
26	Lead a crew of workers					
27	Cooperative relations with general public					
28	Familiar with and practice basic safety procedures					
	Supplies:					
29	Ordering any type of supplies					
30	Tracking any type of supplies					

**California Department of Food and Agriculture
District Agricultural Associations (DAAs)
631 LOCATION PREFERENCE FORM**

Please check the DAA (s) where you will accept employment (See DAA Map on last page).

District Agricultural Associations		County
<input type="checkbox"/>	1- A DAA Cow Palace – Daly City	4100
<input type="checkbox"/>	2nd DAA San Joaquin County Fair – Stockton	3900
<input type="checkbox"/>	3rd DAA Silver Dollar Fair – Chico	0400
<input type="checkbox"/>	4th DAA Sonoma Marin Fair – Petaluma	4900
<input type="checkbox"/>	7th DAA Monterey County Fair – Monterey	2700
<input type="checkbox"/>	9th DAA Redwood Acres Fair – Eureka	1200
<input type="checkbox"/>	10th DAA Siskiyou Golden Fair – Yreka	4700
<input type="checkbox"/>	10A DAA Tulelake-Butte Valley Fair – Tulelake	4700
<input type="checkbox"/>	12th DAA Redwood Empire Fair – Ukiah	2300
<input type="checkbox"/>	13th DAA Yuba-Sutter Fair – Yuba City	5100
<input type="checkbox"/>	14th DAA Santa Cruz County Fair – Watsonville	4400
<input type="checkbox"/>	15th DAA Kern County Fair – Bakersfield	1500
<input type="checkbox"/>	16th DAA California Mid-State Fair – Paso Robles	4000
<input type="checkbox"/>	17th DAA Nevada County Fair – Grass Valley	2900
<input type="checkbox"/>	18th DAA Eastern Sierra Tri-County Fair – Bishop	1400
<input type="checkbox"/>	19th DAA Santa Barbara Fair and Exposition – Santa Barbara	4200
<input type="checkbox"/>	20th DAA Gold Country Fair – Auburn	3100
<input type="checkbox"/>	21st DAA Big Fresno Fair – Fresno	1000
<input type="checkbox"/>	21A DAA Madera District Fair – Madera	2000
<input type="checkbox"/>	23rd DAA Contra Costa County Fair – Antioch	0700
<input type="checkbox"/>	24th DAA Tulare County Fair – Tulare	5400
<input type="checkbox"/>	24A DAA Kings Fair – Hanford	1600
<input type="checkbox"/>	25th DAA Napa Valley Exposition - Napa	2800
<input type="checkbox"/>	26th DAA Amador County Fair – Plymouth	0300
<input type="checkbox"/>	27th DAA Shasta District Fair – Anderson	4500
<input type="checkbox"/>	28th DAA San Bernardino County Fair – Victorville	3600
<input type="checkbox"/>	29th DAA Mother Lode Fair – Sonora	5500
<input type="checkbox"/>	30th DAA Tehama District Fair – Red Bluff	5200
<input type="checkbox"/>	31st DAA Ventura County Fair – Ventura	5600
<input type="checkbox"/>	33rd DAA San Benito County Fair – Tres Pinos	3500
<input type="checkbox"/>	34th DAA Modoc District Fair – Cedarville	2500

**California Department of Food and Agriculture
District Agricultural Associations (DAAs)
631 LOCATION PREFERENCE FORM - CONTINUED**

<input type="checkbox"/>	35th DAA Merced County Fair – Merced	2400
<input type="checkbox"/>	35A DAA Mariposa County Fair & Homecoming – Mariposa	2200
<input type="checkbox"/>	36th DAA Dixon May Fair – Dixon	4800
<input type="checkbox"/>	37th DAA Santa Maria Fair Park – Santa Maria	4200
<input type="checkbox"/>	38th DAA Stanislaus County Fair - Turlock	5000
<input type="checkbox"/>	39th DAA Calaveras County Fair & Jumping Frog – Angels Camp	0500
<input type="checkbox"/>	40th DAA Yolo County Fair – Woodland	5700
<input type="checkbox"/>	41st DAA Del Norte County Fair – Crescent City	0800
<input type="checkbox"/>	42nd DAA Glenn County Fair – Orland	1100
<input type="checkbox"/>	44th DAA Colusa County Fair – Colusa	0600
<input type="checkbox"/>	45th DAA California Mid-Winter Fair & Fiesta – Imperial	1300
<input type="checkbox"/>	46th DAA Southern California Fair – Perris	3300
<input type="checkbox"/>	48th DAA School's Agriculture & Nutrition Program – Pomona	1900
<input type="checkbox"/>	49th DAA Lake County Fair – Lakeport	1700
<input type="checkbox"/>	51st DAA The Valley Fair – Lancaster	1900
<input type="checkbox"/>	52nd DAA Sacramento County Fair – Sacramento	3400
<input type="checkbox"/>	53rd DAA Desert Empire Fair – Ridgecrest	1500
<input type="checkbox"/>	54th DAA Colorado River Fair – Blythe	3300

**California Department of Food and Agriculture
District Agricultural Associations (DAAs)**

Please check the tenure and time base you are willing to work

Tenure and Time Base

- ☐ **Permanent Full-Time ONLY (D)**

- ☐ **Will work any Tenure or Time Base (A)**

PRINT YOUR NAME

SIGN YOUR NAME

CALIFORNIA FAIRS



Bulletin Date: 2/1/2024