

“This is only a **preview** of the exam questions. To take the actual exam, please refer back to the bulletin and click on the ‘**Click here to go to the Internet Exam**’ link at the bottom of the bulletin.”

## **Registered Nurse**

### **Service-wide**

# **Qualifications Assessment**

The California civil service selection system is merit-based and eligibility for appointment is established through a formal examination process. The Service-wide Registered Nurse (RN) examination consists of a Qualifications Assessment used to evaluate your education, training, and experience.

This Qualifications Assessment is a scored component accounting for 100% of your rating in this examination. It is important to complete the questionnaire carefully and accurately. Your responses are subject to verification before appointment to a position.

## **Section 1:**

### **Instructions:**

Using the rating scale(s) provided below, you will rate your experience performing specific job-related tasks.

Respond to each of the following statements by indicating how the statement applies to you. You are required to respond to every statement by marking one option from the scale(s) provided.

**In responding to each statement, you may refer to your REGISTERED NURSE STUDENT CLINICAL AND/OR PROFESSIONAL WORK EXPERIENCE.**

### **Experience**

- More than 3 years experience performing this task
- Over 2 years to 3 years experience performing this task
- Over 1 year to 2 years experience performing this task
- Over 6 months to 1 year experience performing this task
- 0 to 6 months experience performing this task

### **Level at which the task was performed**

- Performed task as an expert or trained others on task
- Worked independently on task
- Worked under direction or assisted others with task
- Not performed

### **Maintains/Monitors Patient Progress**

1. Evaluating patient conditions (e.g., bio/psycho/social status, diet, physical activity, vital signs) to promote and/or improve overall health.
  
2. Administering medications to patients to provide continuity, timeliness, and appropriateness of health care in accordance with the established regulatory guidelines.
  
3. Administering treatments in order to prevent or care for patient illnesses and injuries in accordance with established regulatory guidelines.
  
4. Monitoring and ensuring therapeutic interventions to assist patients in regaining and maximizing physical abilities.
  
5. Evaluating and updating patient care plans to ensure compliance with nursing policies and procedures.

6. Providing necessary medical treatments in the event of changes in condition or emergencies (e.g., change in consciousness, heart attack, stroke) to help ensure patient safety.
  7. Participating in treatment plan meetings for patients on admission and at established intervals to assess significant changes in condition.
  8. Monitoring and ensuring proper body positions and alignments of bedbound patients to ensure optimal comfort and circulation.
  9. Assessing and monitoring patients to ensure adequate nutrition, intake, and output based upon physician diet orders.
  10. Collaborating with interdisciplinary teams in developing individualized care plans for patient health needs.
  11. Assessing patient health status using nursing theories, medical equipment, clinical records, and staff/patient interviews to determine health care needs.
  12. Educating patients about medical conditions to promote participation in health care planning.
  13. Reviewing laboratory results, analyses, x-rays and other diagnostic tests to provide appropriate care to patients.
  14. Reviewing diagnostic test results for critical values and inform physicians of significant values immediately.
  15. Counting narcotics and documenting their inventory to ensure all controlled medications are accounted for per facility protocol.
  16. Assessing and documenting side effects of medications to ensure effective treatments of patients.
- Documentation/Record Information**
17. Documenting nursing assessments regarding patient conditions in interdisciplinary notes and other forms.

18. Collecting and documenting data for patient assessments to record and ensure quality of care is received for varying purposes (e.g., Medicaid and Medicare services) in accordance with regulatory agencies.

19. Monitoring the timely completion of consents, reports, and documentation to comply with facility policies and procedures.

20. Completing incident reports regarding patient injuries to establish records of incidents, dispositions, and interventions taken.

21. Transcribing physician orders to ensure accurate documentation pertaining to patient care.

### **New Admissions**

22. Ensuring the timely completion of patient admission processes for continuity of care.

23. Completing comprehensive nursing admission assessments using patient history, physical condition, current medications, immunizations, treatment and responses, and bio/psycho/social condition to initiate the plan of care.

24. Reviewing patient medication and vaccination orders by comparing past orders with current orders to ensure accuracy.

### **Communication**

25. Communicating with patients regarding physical, emotional and bio/psycho/social needs to identify and address issues that facilitate improvement and quality of care.

26. Instructing individuals, families and other groups on topics such as health education, disease prevention, and health improvement options.

### **General Daily Operations**

27. Assisting physicians with physical examinations (e.g., preparing patient charts, taking vital signs) in order to expedite physician evaluation processes.

28. Preparing and assisting patients with examinations, treatments, and procedures in accordance with established regulatory guidelines.

29. Ensuring patients engage in activities of daily living (e.g., bathing, dressing, grooming, dining), exercise, and range of motion in accordance with individualized nursing care plans.
30. Providing direct observation of patients with special precautions per physician orders to ensure patient safety.

### **Discharges**

31. Writing discharge summaries which include patient status, follow-up treatments, and care needed.

32. Completing comprehensive nursing discharge assessments using patient history, physical condition, current medications, immunizations, treatment and responses, and bio/psycho/social condition to evaluate barriers to discharge and summarize care plans.

### **Section 2:**

#### **Instructions:**

Using the rating scale(s) provided below, you will rate your experience in accordance to specific job-related knowledge and abilities.

Respond to each of the following statements by indicating how the statement applies to you. You are required to respond to every statement by marking one option from the scale(s) provided.

**In responding to each statement, you may refer to your REGISTERED NURSE STUDENT CLINICAL AND/OR PROFESSIONAL WORK EXPERIENCE.**

#### **Experience**

More than 3 years experience applying this knowledge or ability

Over 2 years to 3 years experience applying this knowledge or ability

Over 1 year to 2 years experience applying this knowledge or ability

Over 6 months to 1 year experience applying this knowledge or ability

0 to 6 months experience applying this knowledge or ability

#### **Nursing**

33. Knowledge of current developments and professional nursing standards to manage conditions and practice preventive care.

34. Knowledge of nursing processes, including assessing, diagnosing, planning, implementing, and evaluating patient condition.

35. Knowledge of professional nursing principles used in the assessment, care, and treatment of patients.

36. Knowledge of human anatomy and physiology used in the assessment, care, and treatment of patients.

37. Knowledge of nutrition terminologies used in the assessment, care, and treatment of patients to facilitate optimal health.

38. Knowledge of mental disorders and developmental disabilities to help understand patient conditions.

39. Knowledge of communicable and infectious diseases to assist in preventing their spread and treatment

40. Knowledge of medical and nursing terminologies used in the assessment, care, and treatment of patients.

41. Knowledge of proper medication administration used in the care and treatment of patients to ensure safety.

42. Knowledge of medicines and narcotics used in the care and treatment of patients to ensure safety.

43. Knowledge of accepted standards of care and practice to ensure adherence to statutes.

44. Ability to develop and implement individualized nursing care plans.

45. Ability to physically assess patients to identify normal and abnormal physical findings.

46. Ability to review laboratory values and other diagnostic test results to determine their significance and guide subsequent patient nursing plans.

### **Collaboration/Leadership**

47. Ability to lead and motivate patients to maximize their capabilities and participate in their treatment.

48. Ability to plan, organize, and direct the work of others to promote standard patient care.

### **Workload Management**

49. Ability to work independently on projects or assignments without close supervision to maximize workplace productivity.

50. Ability to prioritize assignments and projects to ensure their timely completion.

### **Interpersonal Skills/Communication**

51. Ability to care for patients in a professional and therapeutic manner in accordance with regulatory agencies.

52. Ability to provide clear and accurate verbal instructions and directions to individuals with various levels of understanding.

53. Ability to prepare clear and concise written documents to individuals with varying levels of understanding.

54. Ability to read and interpret charts and graphs to assist with the nursing process.

### **Mathematical**

55. Ability to determine the accuracy of various mathematical calculations (e.g., addition, subtraction, multiplication, division, ratios, percentages).

56. Knowledge of mathematical conversions (e.g., milligrams to grams) for accurate medication dosage computations.

### **Miscellaneous**

57. Ability to respond to emergency situations to ensure patient safety and prompt and appropriate care.