

PROGRAM TECHNICIAN 3 EXAMINATION

Program Technician 2 - Level of Responsibility

This is the journey level for this series for the more difficult program specialist work. Under general supervision, incumbents either:

- (1) review and/or process detailed and technical forms, files, etc., associated with multiple departmental programs or program areas;
- (2) review and/or process forms, files, etc., associated with a departmental program which requires especially detailed knowledge of the program so that difficult calculations can be made and/or processing can be done in cases where guidelines are not clear;
- (3) provide sensitive and detailed program information and/or direction to the public, employees, other public jurisdictions, or clients as a significant part of their duties; or
- (4) any combination of the above. Work is subject to occasional review.