

******This is only a preview of the exam questions. To take the actual exam, please go back to the official bulletin, and click the exam link at the bottom of the bulletin.******

TRAINING AND EXPERIENCE EXAM

Number of Questions: 1 – 14

Instructions

To answer all the test items in this exam, you will be required to either choose from among the provided answers, or enter (type in) specific information about your carpentry experience, your carpentry education, and your formal carpentry training. Educational and work references will also be requested.

Be prepared to give specific information about the length and the breadth of your carpentry work experience. Also, be prepared to provide specific information about where you received carpentry education and training. Providing the type of carpentry education and/or formal carpentry training courses will also be necessary to complete this online examination.

Verification of References

Applicants will be asked to provide references who can verify the information provided in this exam. Prior to receiving an offer for employment, these references will be contacted to confirm that you have paid or unpaid experience pertaining to the duties and requirements listed in this exam. You will be asked to list all references that apply.

Tasks for both Carpenter II & Carpenter Supervisor classifications

Section 1: Tasks

1. Constructing various building components (e.g., doors, hardware, window/door frames, stairs, walls) and building structures (e.g., sheds, awnings, retaining walls, ramps) in compliance with applicable building requirements.
2. Installing fixtures (e.g., cabinets, shelving) to meet building needs in compliance with applicable building requirements.
3. Installing finishing materials (e.g., siding, trim, paneling, drywall, insulation) to meet building needs in compliance with applicable building requirements.
4. Preparing and installing finish flooring (e.g., wooden flooring, sheet vinyl, tile, epoxy coatings) to make surfaces flat, durable, safe, and attractive in accordance with project plans.
5. Maintaining and repairing roofs including installing materials (e.g., roof ventilation, skylights, roof penetrations, flashings) in accordance with project plans and applicable building requirements.
6. Placing concrete, which includes site preparation (e.g., leveling, establishing elevations, setting forms, placing structural hardware) and finishing work (e.g., smoothing surface, rounding edges) to create safe, durable, and flat surface.
7. Performing repairs, preventative maintenance, and/or alterations on various buildings, structures and fixtures to address building needs, preserve working/desired condition, and ensure facilities are in compliance with applicable building requirements.
8. Planning and laying out projects, which includes interpreting documents (e.g., building plans, work orders, sketches) and preparing project estimates (e.g., labor, materials, equipment) to identify and provide information necessary for cost analysis, preparation and developing projects.
9. Procuring tools, supplies, equipment and other building materials to ensure that needed provisions are readily available for projects and/or carpentry shops.

(Questions 10 – 14)

Tasks for Carpenter Supervisor Classification

10. Maintaining worksite compliance with established safety rules and regulations (e.g., Occupational Safety & Health Administration) to maintain a safe and clean workplace environment by facilitating required safety meetings, maintaining records of such safety meetings, and conducting visual inspections of work sites to identify potential health and safety hazards.
11. Organizing and directing the work of carpenters and other workers (e.g., casual temporary employees, subcontractors, vendors) engaged in the construction, maintenance, modification and repairs in order to provide information/direction, and ensure proper completion of work.
12. Inspecting and monitoring the work of carpenters and other workers (e.g., casual temporary employees, subcontractors) engaged in construction, maintenance, modification and repairs to ensure work complies with building plans, is completed in a timely manner, and is scheduled in conjunction with other trades.
13. Providing on-the-job training, instruction and coaching to workers on the proper method and process necessary to carry out carpentry assignments for improved performance and productivity.
14. Managing project schedules by updating and revising schedules, resource requirements (e.g., materials, labor), and other task-related information to ensure accurate, updated project records.