

DEFINITION OF TERMS OF MINIMUM QUALIFICATIONS:

Business service assignment: refers to working in a business service capacity, completing projects or tasks which support company/departmental functioning. Examples of responsibilities include, but are not limited to:

- Accountability and maintenance of office and industrial equipment
- Major building maintenance
- Managing of major commercial properties
- Fiscal management and accountability of office and industrial property
- Postal/mail services
- Document reproduction/replication
- Fleet maintenance

APPROVED EXERIENCE for Pattern I	APPROVED EXPERIENCE for Pattern I
<p><u>Business Service Assistant (Specialist), Range C</u></p> <ul style="list-style-type: none">• EQUIPMENT MATERIEL SPECIALIST• MATERIALS AND STORES SUPERVISOR I - CORRECTIONAL FACILITY• MATERIALS AND STORES SPECIALIST, range B• ADMINISTRATIVE OFFICER I, RESOURCES AGENCY, range A• PROPERTY CONTROLLER I (CORRECTIONAL FACILITY)• OFFICE MACHINE SERVICE TECHNICIAN	<p><u>Staff Services Analyst, Range B</u></p> <ul style="list-style-type: none">• TELECOMMUNICATIONS SYSTEMS ANALYST I, range B• TRANSPORTATION RATE SPECIALIST, DEPARTMENT OF GENERAL SERVICES, range B• SCHOOL FACILITIES PROGRAM ANALYST I, range B