

*****This is only a preview of the examination questions. To take the actual examination, please go back to the official bulletin and click the examination link.*****

Training and Experience Evaluation Transportation Engineering Technician Departmental

The California civil service selection system is merit-based and eligibility for appointment is established through a formal examination process. This examination consists of a Training and Experience evaluation used to evaluate your education, training and experience relevant to the position.

This Training and Experience evaluation is a scored component accounting for 100% of your rating in the examination process. It is important to complete the questionnaire carefully and accurately. Your responses are subject to verification before appointment to a position.

Instructions:

Rate your experience performing specific job-related tasks.

Respond to each of the following statements by indicating how the statement applies to you. You are required to respond to every question and provide relevant examples. Also, indicate the references who can verify the information provided.

In responding to each statement, you may refer to your WORK EXPERIENCE, whether paid or volunteer, your EDUCATION, and/or FORMAL TRAINING COURSES you have completed.

PLEASE NOTE: This examination is designed to gain an overall assessment of your education, training, and experience as it directly relates to the duties and the knowledge, skills and abilities required for this position. Possession of specific education is **not** required to be successful in this examination; however, such achievements may substitute for desirable levels of experience. All components of this examination have been carefully validated by tying them directly to job requirements and documenting their relevance to the position.

Tasks:

1. Preparing reports, records, and correspondence in order to communicate the status of work including projects and assignments.
2. Reviewing designs, plans, estimates, documents, and other engineering work in order to ensure completeness and accuracy utilizing project and assignment information and data, Specifications, Standard Plans, policies and procedures, appropriate templates and checklists.
3. Managing workload and prioritizing assignments in order to meet overall performance objectives and specific deadlines.
4. Setting up and operating technical instruments and equipment (e.g., computer software, surveying systems, measuring tapes, levels).
5. Using engineering and computer-oriented processes (e.g., Computer Aided Drafting [CAD], Excel) in order to draft plans or compile data for the design, construction, alteration, maintenance, and operation of a wide variety of engineering projects.